

# LINCOLN COUNTY COMMISSIONERS

## Regular Meeting

May 20, 2019, 2019

**Present: Rebecca Wood, Chairman; Rick Ellis, Commissioner; Cindi Sievers, Clerk for Minutes.**

**9:30am** Chairman Wood opened the meeting with the Pledge of Allegiance.

Chairman Wood stated for the record that Commissioner Hubert is out today because of illness.

**Chairman Wood made a motion to accept the minutes for May 13, 2019 as corrected. Spelling. Commissioner Ellis seconded. Vote unanimous in favor, motion carries.**

**Commissioner Ellis made a motion to pay the CHEMS Grant for May 20, 2019 accounts payable for \$20,000.00. Chairman Wood seconded. Vote unanimous in favor, motion carries.**

**Commissioner Ellis made a motion to pay the May 20, 2019 accounts payable for \$5,242.77. Question on expense of \$55, but will pay. Chairman Wood seconded. Vote unanimous in favor, motion carries.**

**9:55am** Chairman Wood made a motion to amend the agenda to sign the contract with Idaho Materials. Good faith reason; We had to wait for a materials list regarding the materials to be stored near the fairgrounds. The list was sent today. Commissioner Ellis seconded. Vote unanimous in favor, motion carries.

**Chairman Wood made a motion to approve and sign the agreement between Idaho Materials and the County. The purpose is to store materials for the road construction, which will be stored close to the fairgrounds. Commissioner Ellis seconded. Discussion that the paperwork was provided to support the agreement was not available until today. Vote unanimous in favor, motion carries.**

Commissioner Ellis discussed his conversation with the person to hire for moving the trailer from the Richfield School property to Shoshone. Discussion about the materials from the deck that will be taken from the trailer to move. Chairman Wood has spoken to someone in Richfield that may be able to use. Discussion on the decking and getting it removed before moving the trailer. Discussion if the bid will be accepted to move the modular trailer. Discussion on what would be needed to remove the power pole in Richfield.

**Chairman Wood made a motion to approve the moving of the modular of the trailer by Leigh Kelley and Associates. The bid is for \$9,000.00 and should include moving the power poll. Chairman Wood read the bid into the record. Commissioner Ellis seconded. Discussion on the power poll moving. The move and clean up has to be done by June 14<sup>th</sup>. Vote unanimous in favor, motion carries.**

Discussion on the Richfield School donation for their party. It has already been

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**Chairman Wood made a motion to approve the donation for the lock down safe parties for Richfield and Dietrich schools. Commissioner Ellis seconded. Discussion that when the approval was done for Shoshone School, the Commissioners would also approve it for Richfield and Dietrich. Vote unanimous in favor, motion carries.**

10:26am Sheriff

Sheriff King discussed the shirt change for the shirts would be \$800. He wants to do more research if a change of uniforms will be done. For now, it is not an issue.

Sheriff King would like to modify the current shotguns to be a less-than-lethal shotgun. It will cost \$175.00 to modify all of them. There are 6 used Glock pistols to be surplus. The gun cannot be sold for over \$250. It would be offered to Sheriff Deputies first, then to Lincoln County employees.

Sheriff King wants to discuss the animal control ordinance. He spoke to Suzie and he wants to hold the animals at the maintenance yard until Suzie can take the animal to Gooding for containment. The Clerk's office is to take the funds for release. Discussion on the fees and procedures to follow the animal ordinance and the cooperation of Suzie for the animal to be taken to Gooding. Discussion on food and water and the kennel for the animal. Discussion if a contract would be needed for Suzie to transport the animal. Discussion with E. Scott Paul, prosecutor, if a contract would be needed. E. Scott will draft a contract for transporting the animal.

**Commissioner Ellis made a motion to surplus the Glock 21 45 guns at \$250. Chairman Wood seconded. Discussion that the guns be offered to the Sheriff Department first then to County Employees. Vote unanimous in favor, motion carries.**

Discussion back to uniforms. Commissioner Ellis wants to know if the patch could be changed instead of addressing purchasing new shirts. Sheriff King has already been working on getting a new patch created and used for the Deputies. It will be up to the discretion of the Sheriff what and when he wants make changes.

10:45am Courthouse Renovation and Annex

Chairman Wood is calling Commissioner Hubert for this discussion.

Commissioner Hubert asked Colby Ricks, Laughlin and Associates, for paperwork and assistance for moving forward with the renovation. The document is a Request for Proposals (RFP) for Architectural Services. Chairman Wood read the document into the record. This is a scope of work to be done for any services for the renovation; the modernization of the current courthouse and building a new structure.

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Discussion on the courthouse renovation and the engineering recommendation for the modernization. The architects who will be putting in a bid for work will be coming in to the courthouse to inspect the courthouse before a bid will be turned in. This document is to determine what the architect's qualifications are to do the job before accepted. This is just to hire an architect and builder for the project. Discussion on the wording of the Request for Proposal and the publication for this. Commissioner Hubert wants to move forward with the RFP to be published so the project can move forward with going to bond by the deadline for the November election. Discussion on moving the deadline to the end of June for the qualifications on the RFP.

Discussion on the Request for Qualification for the Construction Manager / General Contractor (CM/GC Services). Chairman Wood read into the record the qualification document.

Chairman Wood discussed the changes to add mold and asbestos to the document and what will be in the packet provided by Lincoln County for the RFQ and the RFP. Commissioner Ellis pointed out that the lowest bid may not be accepted. The firm with the best qualification will be chosen. Chairman Wood recapped the process to get to publication and receiving the qualifications. The forms are generic enough to get the returned the RFQ and RFP documents from architects and construction manager and general contractor.

**Chairman Wood made a motion to accept the Lincoln County RFQ and RFP proposed documents with the possible timeline change from July to an earlier date also adding asbestos and mold to the document. Discussion to publish for services right away. Commissioner Ellis seconded. Vote unanimous in favor, motion carries.**

Discussion on where to publish. Clerk Farnworth will get more information from another Clerk who has done this process for guidance.

11:23am Resolution for Destruction for the Prosecutor's office

E. Scott presented the Resolution for Destruction of his files to be shredded.

**Chairman Wood made a motion to approve Resolution 2019-06 and read such into the record. Commissioner Ellis seconded. Vote unanimous in favor, motion carries.**

11:30am Fiscal Year Salary for 2020

Clerk Farnworth presented a spreadsheet for review with salaries from other surrounding Counties who are comparable to our County. Discussion on the salaries for 2018 which is last year's data required by Idaho Association of Counties. Discussion on salaries for FY2020 for Lincoln County.

12:00pm Chairman Wood adjourned the meeting for lunch at the Care Center.

1:00pm There is no Indigent business

Property acquisition for BLM. Chairman Wood discussed with Senator Crapo's clerk, Samantha, and she said it has been approved and has been sent to the National Register for advertisement for purchase. This is moving forward.

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Correspondence discussion.

1:10pm Employee Handbook

Clerk Farnworth read into the record the handbook. Discussion.

1:45pm Beverage License – Bear Claw – Nina Ward, representative.

**Chairman Wood made a motion to renew the beverage license for Dessert Trading dba Bear Claw for July 1, 2019 to June 30, 2020. Commissioner Ellis seconded. Vote unanimous in favor, motion carries.**

Continued Employee Handbook discussion.

Chairman Wood discussed the meeting at the Care Center. They had a life safety audit; it went well. They are concerned about the flooding at the Care Center because of the river. Chairman Wood will contact Cresley McConnell to meet and go to the desert to check on the flooding in the desert to see if flooding will be an issue in town.

2:00pm Chairman Wood adjourned the meeting for Planning & Zoning.

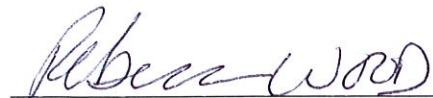
2:28pm Chairman Wood reconvened the regular meeting.

Clerk Farnworth continued the reading of the Employee Handbook. Discussion.

3:00pm Chairman Wood adjourned the meeting.

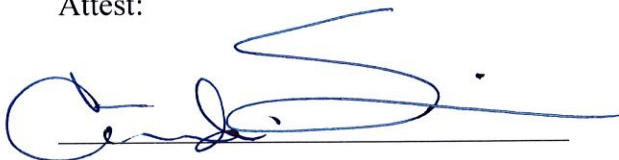
Respectfully,

Cindi Sievers, Clerk for Minutes



Rebecca Wood, Chairman

Attest:



Cindi Sievers, Deputy Clerk