

# LINCOLN COUNTY COMMISSIONERS

## Planning & Zoning Meeting

May 20, 2019

**Present: Rebecca Wood, Chairman; Richard Ellis, Commissioner, Cindi Sievers, Clerk for Minutes, Mary Davidson, Indigent/P&Z, E. Scott Paul, Prosecutor.**

2:00pm Request for Qualification (RFQ) of Surveyors

Mary Davidson gave the RFQ for the surveyors to the Commissioners. The RFQ has to be published two times in the paper. It will be in Thursday's paper this week. Mary discussed the timeline for the RFQs and the process to choose 3 surveyors from the list. The selection is based on the qualifications of the surveyors.

**Commissioner Ellis made a motion to accept the RFQ for Professional Land Surveyors and to publics. Chairman Wood seconded. Vote unanimous in favor, motion carries.**

Cindi Sievers presented a letter for the position of Planning & Zoning Administrator. Discussion on the transition of personnel in the Clerk's office. Chairman Wood asked Linda Jones for an opinion on choosing Cindi for the office. Linda stated she has worked with Cindi and she is very detail oriented. Mary Davidson stated that she would keep the building permits and training will come later for that. Discussion on the transition for jobs in the Clerk's office. Clerk Farnworth will work with her staff to hire a new election deputy. Discussion on the benefit for the County having Cindi take the position.


Mary Davidson stated that the P&Z schedule had been once a month and it should go back to that system. By going back to that schedule, the Commissioners would be given packets and other materials needed for the meetings before hand as to be prepared for the scheduled meeting.

**2:21pm Commissioner Ellis made a motion to accept the minutes for March 11, May 6<sup>th</sup>, and April 22, 2019 as presented. Chairman Wood seconded. Vote unanimous in favor, motion carries.**

2:27pm Chairman Wood adjourned the meeting.

Respectfully,

Cindi Sievers, Clerk for Minutes



Rebecca Wood, Chairman

Attest:



Cindi Sievers, Deputy Clerk