

**LINCOLN COUNTY COMMISSIONERS**

**Regular Meeting**

**March 25, 2019**

**Present: Rebecca Wood, Chairman; Roy Hubert, Commissioner; Rick Ellis, Commissioner; Cindi Sievers, Clerk for Minutes.**

9:40am Chairman Wood convened the Board of Equalization (BOE)

No business.

Discussion of old business.

10:00am Chairman Wood adjourned the BOE and into the Regular Meeting.

**Commissioner Hubert made a motion to accept the minutes for March 18, 2019, as corrected. Correction; to add Dietrich before park. Commissioner Ellis seconded. Vote unanimous in favor, motion carries.**

**Commissioner Ellis made a motion to pay the accounts payable for \$5,610.26. Commissioner Hubert seconded. Discussion for Coroners insurance. He will stay with his current insurance. \$75 cheaper. Vote unanimous in favor, motion carries.**

Correspondence

Letter regarding the courthouse from Matthew Zech, Architect

Old business discussion.

10:25am New County Flag logo design

Stars representing the cities are now in the correct position, added sheep, and rolling sagebrush hills. Discussion on design.

**Chairman Wood made a motion to accept the changes to the Lincoln County logo. Commissioner Ellis seconded. Discussion on ordering flags. Vote unanimous in favor, motion carries.**

10:30am Archibald Roofing Proposal

Discussion on the proposal of materials and labor for roof repairs to the Care Center. Commissioner Hubert talked to TCA Roofing who had done the previous repairs. They only have a 2-year warranty. Discussion on response.

**10:35am Commissioner Hubert made a motion to accept the proposal to let Archibald Roofing make the repairs to Lincoln County Care Center on west end of roof. Commissioner Ellis seconded. Vote unanimous in favor, motion carries.**

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Commissioner Hubert called Archibald Roofing to let him know the proposal has been approved. Asked about warranty. If repairs are needed after his work is done, he will be able to make the repairs up to 1 year for his work only, but would not warranty someone else's work.

Old business discussion.

10:45am Courthouse Advisory Committee – Survey Monkey Fees

Cindi Sievers discussed the different plans offered by Survey Monkey. The free plan is not adequate for the needs of the Committee. Advised the Commissioners that the monthly plan would be a better fit for the purpose of the committee.

**Commissioner Ellis made a motion to accept the \$37 Survey Monkey fee for the Courthouse Advisory Committee to use for the survey to the community. Commissioner Hubert seconded. Vote unanimous in favor, motion carries.**

Carol Boudreau discussed the packet from Matthew Zech being one sided. She felt it only addresses remodel of the courthouse. Discussion on ADA compliance and the historic building exemptions. There are some exemptions to historic buildings, but there is a list of things that are required to be made. Discussion on the community input from the survey; how will it affect the Commissioners' view for new vs. restoration and annex. Discussion on presentations from the architects.

11:20am ITD Statement of Agreement

The agreement had been sent to Cresley McConnell, a former commissioner, before going to Clerk Farnworth to present to the Commissioners. Commissioner Hubert wants E. Scott Paul to review before it is signed. Discussion on the content of the agreement. Chairman Wood called the Shoshone City Mayor, asked if he had seen the agreement. The Mayor feels this has to do with Federal Funding from levies to the highway districts. Commissioners will give to E. Scott for review.

11:30am Employee Handbook

Clerk Farnworth present to review with the Commissioners.

Clerk Farnworth read the policy into the meeting. Discussion.

12:00pm Chairman Wood adjourned the meeting to go to the Care Center for lunch.

1:00pm Executive Session Exempt Records

**Commissioner Hubert made a motion to go into Executive Session pursuant to IC74-206(1)(d) Indigent – Exempt. Commissioner Ellis seconded. Vote; Commissioner Ellis, aye; Commissioner Hubert, aye; Chairman Wood, aye. Vote unanimous in favor meeting adjourned to Executive Session.**

1:10pm Chairman Wood adjourned Executive Session and re-convened the Regular Meeting.

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**Chairman Wood made a motion to deny case# 2019032, incomplete application. Commissioner Hubert seconded. Vote unanimous in favor, motion carries.**

**Chairman Wood made a motion in case #2019034 to deny not indigent, not last resource. Commissioner Hubert seconded. Vote unanimous in favor, motion carries.**

1:15pm Executive Session Personnel

**Chairman Wood made a motion to go into Executive Session IC74-206(1)(b) Personnel. Commissioner Hubert seconded. Vote; Commissioner Ellis, aye; Commissioner Hubert, aye; Chairman Wood, aye. Vote unanimous in favor meeting adjourned to Executive Session.**

1:26pm Chairman Wood adjourned the Executive Session and reconvened the Regular Meeting.

Clerk Farnworth presented another payable for Zions Bank credit card. We need to pay for the posts that were purchased on the card to free up enough credit to purchase the signs and numbers. The posts cost \$4,400.

**Commissioner Hubert made a motion to pay the accounts payable for the Emergency address posts for \$4,400. Commissioner Ellis seconded. Vote unanimous in favor, motion carries.**

1:30pm Commissioner Hubert received a phone call from a Franklin County Commissioner. Discussion on what they were doing with their old Courthouse. They are doing a partial renovation and trying to pass a bond this fall.

2:00pm Chairman Wood adjourned the Regular Meeting to go into the Planning & Zoning Public Hearing.

3:20pm Chairman Wood reconvened the Regular Meeting.

Discussion on the Commissioner's Board Reports.

3:25pm Ambulance District letter

**3:28pm Commissioner Hubert made a motion to amend the agenda and approve the letter Good faith reason, the letter needs approval before the next meeting for a grant. Commissioner Ellis seconded. Vote unanimous in favor, motion carries.**

Chairman Wood adjourned the Regular Meeting to go into the Ambulance District.

3:31pm reconvened Regular Meeting.

3:31pm Elected Officials & Department heads Meeting

Linda Boguslawski introduced her new hire, Kimberly Putta. She started work today. She discussed her qualifications. Linda reported on probation.

Diana Rowe here to announce the new hire for Titles & Registration. She will start April 1, 2019. Discussion on Email setup can be an issue for a new hire. Giving Linda Jones notice for setup in

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advance would be recommended. Reported on Circuit Breaker April 15<sup>th</sup> deadline. Discussion on Circuit Breaker.

Clerk Farnworth reported now that she isn't doing the minutes, it has freed up much needed time for other business. Things are slow right now for the office clerks. We may need to add to the budget to get more documents to be indexed. She will be starting on the next fiscal year budget soon.

Discussion on records storage and bid to scan old records.

Cindi Sievers discussed the progress of the Courthouse Advisory Committee. Discussed the survey, how it will be presented o the community.

Chairman Wood discussed Neher Park grant opportunities. Wood River Soil & Water Conservation District has grant funding for fish that could be used for the park.

Bonding session for attendees. Discussion on what is important to each person.

4:15pm Chairman Wood adjourned the meeting.


Respectfully,

Cindi Sievers, Clerk for Minutes



Rebecca Wood, Chairman

Attest:



Cindi Sievers, Deputy Clerk