

**January 14, 2019**

**Rebecca Wood, Chairman; Roy Hubert, Commissioner; Terry Zech, Commissioner; Brenda Farnworth, Clerk for Minutes.**

9:30am Chairman Wood called the meeting to order and led all present in the Pledge of Allegiance.

Swearing in of Elected Officials

Chairman Wood swore in the following Elected Officials; Roy E. Hubert, Commissioner; Richard Ellis, Commissioner; Linda Jones, Assessor; Brenda Farnworth, Clerk; Mike Piper, Coroner. Ann Youts was sworn in on Friday by Judge Ingram because she couldn't be here this morning.

Neher Park Committee will meet this week. They are preparing to put in a grant application. Chairman will request they make a report to the Board prior to filing the application.

IAC February Legislative Conference, February 5-7 in Boise.

9:45am Board Election of Chairman and Vice Chair.

**Commissioner Hubert nominated Rebecca Wood as Chairman of the Lincoln County Board of Commissioners. Commissioner Ellis seconded. No further nominations. The Chairman closed the nominations. Discussion, the term is for two years, until the next election. Vote unanimous in favor, motion carries.**

**Commissioner Ellis nominated Roy Hubert as Vice Chairman of the Lincoln County Commissioners. Chairman Wood seconded. No further nominations. The Chairman closed the nominations. Discussion; Commissioner Hubert reported that according to statute we do not have to have a Vice-Chairman, but IAC recommends that we do. Vote unanimous in favor, motion carries.**

9:53am Board Assignments

Discussion on current Board assignments.

New Board Committee Assignments:

**Chairman Wood**

SIRCOMM

SEIDO

Region IV Development

S. ID Rural Development

South Central Community Action

Juvenile Joint Powers Board – Qtrly Meetings

# LINCOLN COUNTY COMMISSIONERS

Public Lands Litigation – IAC  
EELU – State  
Marsy’s Law Contact  
Magistrate Commission ( Always Chairman)  
Good Samaritan Clinic

## **Commissioner Hubert**

S. ID Solid Waste  
Lincoln County Transfer Station  
S. Central Public Health  
Idaho Power Comp Plan – Monthly ( Temporary Board)  
Middle Snake Water Resource – Executive Board  
Good Samaritan Clinic

## **Commissioner Ellis**

Wood River Resource Conservation & Development – Qtrly  
LEPC – Emergency Management – Qtrly  
Fair Board – Mthly  
Saddle Up – Mthly  
Tri-County Weed – Lincoln, Jerome, Gooding, - Qtrly  
Good Samaritan Clinic

Commissioners Ellis will attend the S. Central Community Action committee with Chairman Wood and will maybe take that Board assignment.

**Coroner Piper**  
Search & Rescue

**Gary Bowman**  
Middle Snake Water Resource

**Clerk Farnworth**  
Fair Housing Administrator

Old Business

Coroner Piper did get the grant to cover his expense for training. He will also be out of town this week and Cresley McConnell, Deputy Coroner has been notified.

10:30am Emergency Management Update – Payson Reese

Payson attended the LEPC Meeting in Twin Falls County last month, for coordination of .

Discussion on Commissioner Ellis taking the ICS 100-200 classes.

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SIRCOMM is holding an Everbridge Mass Notification workshop on the 23<sup>rd</sup> and Payson will be attending.

Payson will be involved in a functional exercise in Jerome in April

EHP grant application has been filed. No notification yet, but it could be due to the Federal Government shutdown. Discussion on the grant applications filed.

AED's have been received by grants for the following;

- 1- Shoshone Fire
- 1- Lincoln County EMS
- 2- Lincoln County Sheriff

Discussion on the generator for the Community Center. May need to purchase from another vendor. The Generac generator did not start last week when the power went down in the courthouse.

10:45am Lost N Lava

They would like to hold their jam sessions in the Community Center and would need to adjust the hours allowable for music to 12:00 or 1:00am.

**Chairman Wood made a motion to extend the hours for music at the Community Center to approximately 1:00am with no amplification of the music for Lost N Lava on September 20<sup>th</sup> & 21<sup>st</sup>. Commissioner Hubert seconded. Vote unanimous in favor, motion carries.**

Correspondence

Statement of Treasurers Cash, balance in all County Funds is \$4,346,671.77.

11:05am Review of Claims and Minutes.

**Commissioner Ellis made a motion to approve the minutes for December 24<sup>th</sup>, 2019 as corrected. Commissioner Hubert seconded. Discussion on changes. Vote unanimous in favor, motion carries.**

**Commissioner Ellis made a motion to approve the minutes for January 7<sup>th</sup> 2019 as presented. Commissioner Hubert seconded. Vote unanimous in favor, motion carries.**

**Commissioner Hubert made a motion to pay the indigent claims for \$12,290.38. Commissioner Ellis seconded. Vote unanimous in favor, motion carries.**

**Commissioner Hubert made a motion to pay the claims for \$23,140.43. Chairman Wood seconded. Discussion on the billing from Judy Hudson and why she was paid as a contractor and not as an employee. Vote unanimous in favor, motion carries.**

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11:30am Courthouse Building Prices – Colby Ricks

Colby presented a cost estimate on the addition, renovation of the current courthouse and parking. Review and discussion on the proposal.

Discussion on costs of elevators and renovating the attic of the courthouse. In any plan, the roof of the existing courthouse has to be replaced and new trusses installed due to the stress load on the current structure.

Review and discussion of email from Steve Trout regarding renovation of the existing courthouse.

Review and discussion of email and addition concept from Myers Anderson construction.

12:17pm Chairman Wood adjourned for lunch.

1:05pm Chairman Wood re-convened the regular meeting.

**Commissioner Hubert made a motion to go into Executive Session pursuant to IC 74-206(1)(d) Exempt Records. Commissioner Ellis seconded. Vote; Commissioner Hubert, aye; Commissioner Ellis, aye; Chairman Wood, aye. Vote unanimous in favor, meeting adjourned to Executive Session.**

1:22pm Chairman Wood adjourned the Executive Session Meeting was taken into Planning & Zoning until 1:54pm.

1:54pm Chairman Wood re-convened the Regular meeting.

**Commissioner Hubert made a motion to go into Executive Session pursuant to IC 74-206(1)(b) Employee. Commissioner Ellis seconded. Vote; Commissioner Ellis, aye; Commissioner Hubert, aye; Chairman Wood, aye. Vote unanimous in favor, meeting adjourned to Executive Session.**

2:45pm Chairman Wood adjourned the Executive Session and re-convened the Regular Meeting.

1<sup>st</sup> Qtr Financial Review – Clerk Farnworth

Review of expenses. Most look in line.

The autopsy expense in the Coroner budget is already very high because of some expenses that were for last fiscal year that were brought for payment by the previous Coroner.

Some concerns were discussed over the Sheriff overtime expense. He currently is fully staffed so overtime should be going down now. Concerns mentioned regarding the travel and meal

## LINCOLN COUNTY COMMISSIONERS

expense, currently at 64% at the end of the first quarter. Sheriff noted that some of the training and travel had not been planned in the budget.

3:01pm Chairman Wood adjourned the Regular Meeting to do Ambulance business.

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### Ambulance District Meeting

3:01pm Ambulance Updates

Marc would like to sign up the district for online accredited training. It's getting too difficult for all the crew to get together for in-person training. They will still have a couple in-person training sessions a couple times a year. Discussion. It was not put on the agenda as an action item, so will be taken up at the next meeting.

Still moving forward with the CHEMS program. Marc has been requested to attend the Idaho Rural Health Association conference as a presenter.

Issue with Richfield EMS and clocking in on standby. Discussion. Commissioners understand and do not have a problem with it. Perhaps Marc can discuss with the employees and get more information put into the notes.

Discussion on new timeclock system. Seems to be working well for the employees, always a few missed clocks to be corrected. Marc really likes it.

Would like to move forward with the scheduling portion of the Timeclock system.

Discussion on how to pay holiday pay. 12am to 12am – 24 hours on the holiday will be paid at 1.5 times. If they are not on the clock, they do not get holiday pay. For ½ day approved they should get paid from 1:00pm to 12:00 at 1.5 times on that day.

Discussion on claims.

**Commissioner Hubert made a motion to pay the ambulance claims for \$10,126.77. Chairman Wood seconded. Vote unanimous in favor, motion carries.**

Discussion on ambulance runs to the Hidden Valley area and the Dietrich QRU.

**Commissioner Hubert made a motion to approve the December 10<sup>th</sup> minutes as presented. Commissioner Ellis seconded. Vote unanimous in favor, motion carries.**

Discussion on using the Gateway Motel to put up the Ambulance crew for a couple days while Jon finishes the remodeling. Commissioners would prefer not to unless necessary.

3:59pm Chairman Wood adjourned Ambulance District and re-convened the regular meeting.

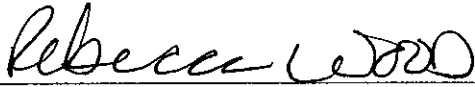
Sheriff Policy Manual and Employee Handbook will be taken up at the next meeting.

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Courthouse committee discussion and review of plans and costs estimates received. Information on ADA compliance should be shared with the committee. Discussion on how many meetings and where to hold them. Commissioner Hubert suggested that the public meetings are video taped so that anyone can view and listen.

4:27pm Chairman Wood adjourned the meeting.

Respectfully,  
Brenda Farnworth, Clerk

  
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Rebecca Wood, Chairman

Attest:

  
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Brenda Farnworth, Clerk