

LINCOLN COUNTY COMMISSIONERS

Regular Meeting

November 26, 2018

Present: Rebecca Wood, Chairman; Roy Hubert, Commissioner; Terry Zech, Commissioner; Brenda Farnworth, Clerk for Minutes.

9:30am Chairman Wood called the meeting to order and led all present in the pledge of allegiance.

Claims and Minutes

Commissioner Hubert made a motion to pay the indigent claims for \$657.54. Commissioner Zech seconded. Vote unanimous in favor, motion carries.

Commissioner Hubert made a motion to accept the accounts payable claims for \$8,663.05. Commissioner Zech seconded. Vote unanimous in favor, motion carries.

10:00 am Magic Valley Electric quote

Received a quote from Magic Valley Electric for the generator for the Community Center. Quote is for \$18,700. This is to be in compliance to be an emergency shelter for the Care Center. It should be a dual fuel, but can't tell from the bid. Calls were made to Magic Valley Electric during the meeting to clarify the information. Will get an updated bid.

Grant allotment is \$10,000 from Homeland security grant.

10:15pm Old Business & Correspondence

Legislative Reception at noon November 29th at Caddy Shack for Commissioners to attend.

PIO (Public Information Officer) workshop at CSI on November 28th, Chairman Wood will attend.

Discussion on who will be the Emergency Management contact since Commissioner McConnell has left. There is some training on line that is a pre-requisite to attending the February training. Commissioner Elect Ellis will take on that role.

Nehr Park meeting tonight at 6pm at the Community Center. Chairman Wood published an agenda. She will review the open meeting rules that the committee will have to follow and get them started.

Wood River Resource Conservation & Development newsletter received. Chairman Wood reviewed a few of the highlights of the newsletter.

Chairman Wood setup a Lincoln County Facebook page for County information and does not allow comments. A phone list was added and some general information. She will post information as received. She corrected the issues on the webpage so that it does read now on phone view. She will work more on a few other issues.

She spoke to Jennifer Rumble from the Treasurer's office about managing the County webpage and reviewing information and links. There is a lot of clean up that can be done. She agreed to take on the task and Treasurer Youts agreed.

10:35am Department Review Meeting

Present: County Extension, Mashelle Barlow; Sheriff Office, Sheriff Rodriguez and Under Sheriff Phillips; Probation, Cody Pickup; Clerk's Office, Brenda Farnworth.

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County Extension - Gearing up for 4-H, signups started the 1st of October. Discussion on replacing some of the broken chairs in the hall, there are some on sale now. County Extension has a farm and ranch clinic in January for budgeting and operating a farm.

Discussion on the north door, it is currently being chained closed to keep it shut since it is broken again. Commissioner Elect Ellis will check on the door and see what needs to be done.

Probation – Working on preventative measures for juveniles. They may be good candidates for the contingency management study group. Working with the schools more, doing some career planning. SIEDO would like to help with a career planning workshop, Cody will contact. Mashelle mentioned they have a 4-H group that is trying to start a career planning school. She will forward the information to Cody. Discussion on adult probation drug testing and community service.

Sheriff – Discussion on recent vandalism in Dietrich and the City Police office. Discussion on the new camera system that was budgeted for, need to bring up the bids and get approved so they can move forward. New deputies are doing great.

Clerks Office -- Will be doing interviews this week for Auditor/Payroll position because Judy is retiring on December 14. Have 7 interviews, mostly all local applicants, that is why they are interviewing all of them out of respect. Cindi is doing a project to clean up and an index for the old resolutions so they can be accessed easier. After that is complete, they will be working on the vault to make it for permanent records. There is a lot of clean-up that needs to be done on permanent records.

Treasurer Youts briefly joined the meeting and complained that she did not want to be ordered to a meeting with the Commissioners. She felt they should be more considerate and ask what time would work good. She is busy with tax payments and can't come right now.

Clerk Farnworth sent the email requesting the department heads attend the meeting and didn't feel like it was an order, but an invitation.

Assessor Jones sent a message that she is out of the office this morning.

11:00am Community Center Agreement Review

Cindi Sievers presented a new draft of rental fees as discussed in previous Commissioners meeting. She added the capacity for each room. Discussion on the capacity of the conference room because of the extra space that was taken for the 4-H office. Cindi will have the fire marshal come and update the capacity.

Discussion on the fees for the conference room. It was decided to change them to \$75 for businesses and \$50 for education or non-profit.

Commissioner Zech made a motion to accept the amended Community Center Rental Fees with the inclusion of the increase to \$50 and \$75 for the conference room and will adjust the capacity of the conference room as amended by the fire marshal. Effective January 1, 2019. Commissioner Hubert seconded. Vote unanimous in favor, motion carries.

11:25am Executive Session – Legal 74-206(1)(f).

Commissioner Hubert made a motion to go into Executive Session pursuant to IC 74-206(1)(f) Legal. Commissioner Zech seconded. Vote; Commissioner Hubert, aye; Commissioner Zech, aye; Chairman Wood, aye. Vote unanimous in favor, meeting adjourned to Executive Session.

11:50am Chairman Wood adjourned Executive Session and re-convened the regular meeting.

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Commissioner Hubert made a motion to accept the Letter dated November 19, 2018 from Don Hudson to the Lincoln County Commissioners for a payment agreement for the \$4650 judgement with an immediate payment of \$1200 and \$100 per month thereafter and a lien be placed on his real estate until paid in full. Commissioner Zech seconded. **Vote unanimous in favor, motion carries.**

12:00pm-Chairman Wood adjourned the meeting to the Care Center for lunch.

1:05pm Chairman Wood reconvened the regular meeting.

Chairman Wood made a motion to go into Executive Session pursuant to IC 74-206(1)(d) Exempt Records. Commissioner Hubert seconded. Vote; Commissioner Hubert, aye; Commissioner Zech, aye; Chairman Wood, aye. Motion carries, meeting adjourned to Executive Session.

1:30pm Chairman Wood adjourned Executive Session and re-convened the regular meeting.

Commissioner Zech made a motion to deny cases #2019003 due to applicant withdrawal and case #2019014 and #2019015 for lack of interview. Commissioner Hubert seconded. Vote unanimous in favor, motion carries.

1:30pm Truck Equipment Install Bid

No bids, no one was available. Under Sheriff Phillips gave an update on where they are with installing the equipment on the last trucks. Needs about \$1000 to get a couple more cages built over what was budgeted and he would like to give Chief Casey something for the work he has done installing the equipment.. Discussion on what would be an appropriate thank you.

Commissioner Hubert made a motion to approve \$1000 to get two more cage dividers and to get the remaining trucks on the road by the end of the year. Commissioner Zech seconded. Vote unanimous in favor, motion carries.

1:40pm Hincklease 2018

Clerk Farnworth presented an issue with CenturyLink. We received billings for long distance services from March 2017 through October 7, 2018. These bills were never received. All the other CenturyLink bills are received by mail, CenturyLink had this account marked as online access. The Clerk's office was never notified of any past due billings until November 8th. She did an analysis and none of the phone numbers on the invoices were charged for long distance. She will do further investigation on the charges and comparison to last year as we were told we would save about \$500 a month with the new T1 line when we changed.

Clerk Farnworth presented another issue with Hincklease. We never received an invoice for the 6 vehicles on the new lease of \$32,088, so it was never paid. Because of the new vehicle that was purchased that was wrecked, the variance was missed in the account reviews. We also paid the lease payment of \$6,873 for the Van lease twice. She can put the expense for the 6 leased vehicles back into 2018 with the permission of the Commissioners. She will have them move the double payment on the van into the other vehicle account.

Commissioner Hubert made a motion to pay Hincklease \$25,214 for the 6 vehicles that were not paid for in the 2018 budget year and transfer the expense back to 2018. Commissioner Zech seconded. Discussion. The invoice was dated 5/15/2018 but was not sent to the County until November 2018. Vote unanimous in favor, motion carries.

2:07pm Maintenance Yard discussion

Waiting for bids for the chain-link fence for the maintenance yard.

May need to reconsider re-roofing the building since we are now housing the ambulance vehicles there. Discussion on what kind of roof would work best. Commissioner Zech will get some new bids.

Discussion on the Search and Rescue bay and Warrant holds and the use of the buildings at the maintenance yard.

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2:40pm Ballfield storage building – Dave Davidson

Need to rebuild the storage area behind the cook shack that was vandalized, rebuild and re-roof the dugouts, and paint all of it. Material costs are about \$1500. Dave plans to do a lot of the work and see if he can get some donated help from the Shoshone School and the Recreation District.

2:55pm South Central Public Health, property lease agreement.

Review of the agreement and discussion on the Term of the contract and the maximum of 1% per year increase of rent.

Commissioner Hubert made a motion to accept the property lease agreement with South Central Public Health District to begin on December 1, 2018 and authorize the Chairman to sign the lease. Commissioner Zech seconded. Vote unanimous in favor, motion carries.

3:00pm Chairman Wood adjourned the regular meeting to P&Z work session.

3:50pm Chairman Wood re-convened the Regular meeting.

Chairman Wood made a motion to go into Executive Session pursuant to IC 74-206(1)(d) exempt records . Commissioner Hubert seconded. Vote; Commissioner Hubert, aye; Commissioner Zech, aye; Chairman Wood, aye. Vote unanimous in favor, meeting adjourned to Executive Session.

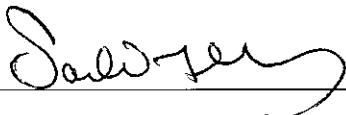
4:05pm Chairman Wood adjourned the Executive Session and reconvened the regular meeting.

Commissioner Zech made a motion for case #2019020 to approve to pay the power bill for \$324.54. Commissioner Hubert seconded. Vote unanimous, motion carries.

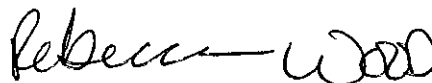
Commissioner Zech made a motion for case #2019022 to pay the water bill for \$333.00 and to pay \$1,050.00 towards back rent. Commissioner Hubert seconded. Vote unanimous in favor, motion carries.

4:15pm Chairman Wood adjourned the meeting.

Respectfully,



Brenda Farnworth, Clerk



Rebecca Wood, Chairman