

LINCOLN COUNTY COMMISSIONERS

Regular Meeting

November 19, 2018

Rebecca Wood, Chairman; Roy Hubert, Commissioner; Terry Zech, Commissioner; Sarah Thomas, Clerk for Minutes.

9:30am- Chairman Wood opened the Regular Meeting.

The Pledge of Allegiance was said.

9:35am-Claims and Minutes

Claims and minutes were reviewed.

Discussion on the SIRCOM claim.

Commissioner Zech made a motion to accept the claims for the period of November 19, 2018 in the amount of \$25,769.67. Commissioner Hubert seconded. Vote unanimous in favor, motion passed.

Commissioner Hubert made a motion to accept the Regular Meeting Minutes for November 13, 2018 as corrected. Commissioner Zech seconded. Vote unanimous in favor, motion passed.

Idaho Hispanic Chamber of Commerce is hosting an address and luncheon at Canyon Crest. It is \$25 for non-members to attend.

A letter from Kathryn Mooney was received. They are asking for nomination for the open seat on the CAT board in District 4. It is a two-year position. They would like each commissioner to send in a recommendation.

10:00am- Suggested Monthly Staff Meeting

At the newly elected officials meeting, it was suggested that monthly staff meeting be held to boost morale and teamwork. It has been met with a huge success. Chairman Wood would like to hear what the other commissioners thought.

Commissioner Hubert thought it would be a good idea, but thought it was mostly for larger counties. Chairman Wood would really like to try it out and see how it goes. She thinks it will really help with making a happier atmosphere. It was decided that there will be a monthly department head meeting every 4th Monday at 11:30am.

Letter for Richfield School Sidewalk Grant-

The City of Richfield is putting in a grant for the sidewalk at the school and would like the commissioners to write a letter in support. It is a safety issue, because there are not a lot of crosswalks or sidewalks leading to the school around the town causing kids to walk in the streets.

Commissioner Hubert made a motion to approve a letter from county commissioner in support of the Richfield sidewalk grant. Commissioner Zech seconded. Vote unanimous in favor; motion passed.

Clerk Farnworth received a letter in the mail from the City of Richfield letting the commissioners know that the agreement between the City of Richfield and the Sheriff's Office for their services in the city is

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up and the City does not want to renew the contract. There was no explanation given. Sheriff Rodriguez and Undersheriff Phillips joined the meeting to discuss. Chairman Wood would like Sheriff Rodriguez to speak to the city to get more details about why they want to terminate the contract. She wants to make sure that there are no negative feeling involved in the decision. Discussion. There will be an update on this next week.

Sheriff Rodriguez gave the commissioners an update of the Sheriff's office operations. There was a deputy-involved accident over the weekend; an individual rear-ended the deputy. The Idaho State Police are investigating the incident. All individuals involved were fine, but there was an individual in-custody of the deputy at the time

Commissioner Hubert made a motion to go into Executive Session pursuant IC 74-206(1) (b) - Personnel. Commissioner Zech seconded. Vote; Commissioner Hubert, aye; Commissioner Zech, aye; Chairman Wood, aye. Vote unanimous in favor; meeting entered into Executive Session.

11:08am- Chairman Wood adjourned the Executive Session.

Weekly Video Newsletter- Chairman Wood

She would like to do a weekly video newsletter so that the public can be more informed of the on goings on the county. She felt that it would help the public feel more involved. Clerk Farnworth is concerned about the amount of upkeep it would take to do this. The current website still needs a lot of work. They would like only one specific person to be in charge of this in order to create a more uniformed website. Chairman Wood would like to make a specific Facebook page for Lincoln County information concerning the commissioners and the county, and not allow for comments but just a weekly update. They agreed there needs to be a website manager.

The commissioners are interested in talking to Jennifer from the Treasurer's office to see if she would be interested.

11:23am-New Elected Officials Conference Review

The elected officials manual and BOE manual are available on the IAC's website for download. It was suggested that if each department has an admin policy, the commissioners should review and approve them. The commissioners need to adopt a purchasing policy. Elected officials are all exempt for all personnel policies. There was a review of the Veteran preference law. The commissioners meeting need a new ordinance since the days in which the meeting are held have increased and it would be good to establish the calendar of meeting for the year, so that it can be listed. The agenda cannot be amended for an action item. If an action needs to be done, you have to hold a special meeting. Special Meetings require 24 hours' notice; but emergency meetings do not require the 24-hour notice. If any committees are formed, that have to be given a staff member to do their minutes and to advise them on how to follow the public meeting law; a committee member can be appointed.

In the P&Z portion of the conference they promoted that many people do not like to talk during the public hearing, so make it available for them to do a written comment. A conditional use permit does not require to public hearing. They are redoing the employee handbook for the IAC. Updated pamphlets from the Secretary of State about ethics are available and the county will need to get some. Ethic for commissioners once a decision is made; the commissioner is responsible to support those decisions regardless of personal feelings. Setting the tone for the public when they first enter the courthouse. Staff needs to be supportive of the decisions. Friendly atmosphere. Annual luncheon with legislators, schools, cities, highways, and rec districts and agenized some ideas. It was suggested to do some town hall

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meetings. Reviewed purchasing requirements. The coroner had some great networking opportunities at the conference.

11:54am- Credit Card for Emergency Services

Commissioner Hubert made a motion to allow a credit card for Lincoln County Emergency Services department with the limit of \$1000. Commissioner Zech seconded. Discussion on restrictions and requirements. Vote unanimous in favor; motion passed.

11:58am- Commissioners Cabinet- Clerk Farnworth

Instead of moving the antique desk in the Clerk's office, they would like to move the cabinet instead. Concerned about the damage that might happen to the desk, but the cabinet would be safer and easier to move.

12:03pm- Chairman Wood adjourned for lunch.

1:10pm- Chairman Wood reconvened the Regular Meeting

There were no Indigent Claims to review this week.

Old Business:

Neher Park Advisory Board will be meeting on November 26, 2018 at 6 pm at the community center. The commissioners will appoint a secretary of the board at that meeting. There will need to be a simple agenda posted for the meeting.

Legislative Reception is November 29th at 12pm at the Caddy Shack in Jerome.

1:15pm- Financial Report- Clerk Farnworth

Clerk Farnworth gave the commissioners the financial report for review. This is the first report for the 2019 FY. There is not much to review at this point.

The overtime for the Sheriff's Office was discussed. Commissioner Hubert would like to hire somebody to get the new vehicles equipped so that they can get them in use.

Commissioner Zech gave an update on the Fair Board. They were not very receptive to having an outside source represent them with the rodeo. When he brought up the \$15,000.00 loss this year, he was told that it was a difference in accounting. They thought that the turnout was poor last year because they didn't have more than a few months to prepare for it. They believe that the upcoming year will be better because there will be more time to prepare. A few members of the board went to training in Montana and have a lot of promotional ideas. The board would like more information about the Recreational RV grants available.

1:30pm- Community Center Rental Fees- Cindi Sievers

Cindi gave the commissioners a copy of the current Community Center Rental Agreement. She was asked to change a price on the website, and at the time, she realized that the rental agreement is confusing. The language needs to be cleaned up and the rental fee page is disorganized and messy. She feels that charging the out of county residence more seem unnecessary. The agreement was further reviewed. The commissioners agreed that the agreement needs to be redone. Tax-exempt entities should be charged less. The commissioners would like Carmen to see if there is an updated version of the agreement. The commissioners don't see why an out of county resident should be charged more for the use of kitchen and

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they would like to get rid of the educational charges. They would like it to be cleaned up and brought back for approval. The commissioners would also like somebody to look at the doors at the community center.

1:56pm- Chairman Wood adjourned the Regular Meeting to the P&Z Public Hearing

2:35pm- Chairman Wood reconvened the Regular Meeting.

All of the care center residents have Christmas wishes and Commissioner Hubert had a list of them. He would like to hand the list out. The commissioners and clerk would like to circulate the list around and put a box in the courthouse to help collect the gifts.

Chairman Wood spoke with the company that they are looking at for the emergency post. It cost too much to ship a sample, but it was suggested that the commissioner go to Home Depot or Lowes to look at one. Chief Kelley modified a post driver to work with the post.

Maintenance Yard

Chairman Wood has called some fencing companies to see what it would cost to do the work she would like done, but hasn't been able to get any bids back.

2:47 Chairman Wood adjourned the Regular Meeting to the Ambulance District Meeting.

3:12pm- Chairman Wood adjourned the Ambulance District meeting and reconvened the Regular Meeting.

Chairman Wood asked Undersheriff Phillips about the new trucks for the sheriff offices. There is one in Kimberly getting cages built and installed. There was a set of lights stolen from the maintenance yard. Three trucks left to be installed with the equipment. They ran out of cages, so he is having more built. He also had to order more lights. He should know when the cages will be available by the end of next week. The commissioners asked if he need more help to get them on the road; they are concerned about the miles that will be put on the new vehicle with the deputies living out of town.

The commissioners asked how soon he thought all the trucks could be on the road. He thought maybe a month. The commissioners would like him to ask Ray Stein how much it would cost to get the lights mounted.

Maintenance Yard quick discussion. The search and rescue bay is empty; Chairman Wood would like that bay to be the warrant bay. Felt the area was very secure. That would eliminate the need to put a wall or chain link in the other building where the ambulance might go. It would save money and time.

Prosecutor Paul agreed that putting the ADA compliant part in the South Central Public Health lease agreement isn't necessary.

3:13pm- Executive Session

Commissioner Hubert made a motion to go into Executive Session pursuant IC 74-206(1) (f) -Legal. Commissioner Zech seconded. Vote; Commissioner Hubert, aye; Commissioner Zech, aye; Chairman Wood, aye. Vote unanimous in favor; meeting entered into Executive Session.

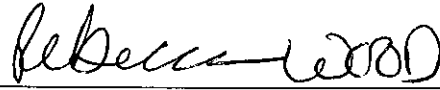
3:30pm- Chairman Wood adjourned the Executive Session and reconvened the Regular Meeting.

3:35pm Chairman Wood adjourned the meeting

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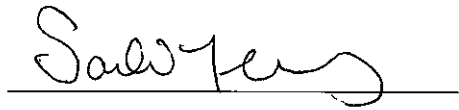
Respectfully,

Sarah Thomas, Clerk for Minutes



Rebecca Wood, Chairman

Attest:



Sarah Thomas