

# LINCOLN COUNTY COMMISSIONERS

## Ambulance District Minutes

November 13, 2018

**Rebecca Wood, Chairman; Roy Hubert, Commissioner; Terry Zech, Commissioner; Sarah Thomas, Clerk for Minutes.**

9:31am- Chairman Wood called the meeting to order.

Pledge of Allegiance

Minutes and Claims

**Commissioner Zech made a motion to approve the minutes for the Ambulance District meetings for October 9<sup>th</sup> and October 22<sup>nd</sup> as corrected. Commissioner Hubert seconded. Discussion: minor typo corrections. Vote unanimous in favor, motion passed.**

Discussion on claims. Sandy was wondering if the ambulance district should be paying for the maintenance done on the building, seeing as they are renting the building. The county should pay for the maintenance.

Discussion on Life Flight Membership for Mark Whitesell and Teresa Patterson. It has been budgeted for them to be on the membership.

Operation-

They are hiring for an open position. The interviews are done with a five-person panel. There were four great prospects. Doing test runs with the prospects to see how they interact with the crew and the public.

Discussion on the Richfield QRU and the ambulance bay available there.

The commissioners went to look at the new gurney pull system that was installed on the ambulance. Striker Power System.

Marc Essay introduced the one of the top candidates for the fulltime employee that they are hiring for.

Discussion on claims.

They did not get the CHEMS grant that they hoped for. It is something they would like to try for again. The ambulance district is still very invested in getting this program to Lincoln County.

Timeclock-Clerk Brenda Farnworth

Clerk Farnworth got a quote from the timeclock company that the county currently uses. It will be an additional \$3 a month per person and a few hours of instruction at \$125 per hour. There is an opportunity for people to be able to clock in on their phone, but would possibly have to bump up the licenses available for the phone app, which potentially could cost more. Clerk Farnworth would like them to start using it for the first payroll in January, as well as making the pay a bi-weekly schedule and direct deposit option.

**Commissioner Hubert made a motion to have Clerk Farnworth move forward to add the Ambulance District to timeclock system. Commissioner Zech seconded. Vote unanimous in favor; motion passed.**

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Marc is reviewing the policy and the medical procedure to see if anything needs revamped or addressed.

Chairman Wood still believes that it would be better to use the east end of the shop to house the ambulance and add a key pad. It is already kept at 55 degrees, which would be warm enough to keep the ambulance. She doesn't see why there would need to be large renovations to make that happen. She believes that they could put up a large chain link fence floor to ceiling to separate the Sheriff's office things and the ambulance. The current location of the ambulance is not favorable. The ambulance employees would like to have a place to wash the ambulances as well.

**Commissioner Hubert made a motion to approve the October claims for Ambulance District in the amount of \$25,377.94. Commissioner Hubert seconded. Discussion there was a \$20,000 grant received for the gurney lift. Vote unanimous in favor; motion passed.**

**Commissioner Hubert made a motion to pay the expense claim for Teresa Patterson and Mark Whitesell in the amount of \$550. Commissioner Zech seconded. Discussion: The check should be made out to Teresa and she will distribute whatever money necessary to Mark. Vote unanimous in favor; motion passed.**

Reviewed the log of calls and payments for the month.

Chairman Wood asked Marc to look at a collection bill that she asked him to have removed.

Marc also asked the commissioners to review a write-off from a bill in 2015 that IRIS messed up on.

**Commissioner Hubert made a motion to write off the bill for a 2015 incident # 15000336 in the amount of \$650. Commissioner Zech seconded. Vote unanimous in favor; motion passed.**

Marc will be returning at 4:15 to discussed the remodel.

10:31am- Chairman Wood adjourned the Ambulance District Meeting

Respectfully,

Sarah Thomas, Clerk for Minutes



Rebecca Wood, Chairman

Attest:



Sarah Thomas, Clerk for Minutes