

# LINCOLN COUNTY COMMISSIONERS

## Regular Meeting

November 5, 2018

**Rebecca Wood, Chairman; Roy Hubert, Commissioner; Terry Zech, Commissioner; Sarah Thomas, Clerk for Minutes.**

9:30am- Chairman Wood opened the Regular Meeting.

Noted for the matter of record that the commissioners have been moved to a different building that hasn't been hooked up with internet, so there will be no recording of the meeting for November 5<sup>th</sup>.

Discussion on putting the Ambulance Bay at the maintenance yard.

Claims and Minutes

Discussion on a claim from the sheriff's office.

**Commissioner Hubert made a motion to accept the minutes for October 15<sup>th</sup> as presented. Commissioner Zech seconded. Vote unanimous in favor; motion passed.**

**Commissioner Hubert made a motion to accept the October 22<sup>nd</sup> Regular Meeting minutes with correction to typo. Commissioner Zech seconded. Vote unanimous in favor; motion passed.**

**Commissioner Zech made a motion to accept the claims for the period of 11/2/2018 minus \$15,091.85 claim from the sheriff's office, in the amount of \$30,933.52. Commissioner Hubert seconded. Vote unanimous in favor; motion passed.**

10:00am- Ada County Pathology Agreement

The commissioners discussed and reviewed the agreement. There is a lab in Pocatello that the county used for the time, but they went back to Ada County pathology. They are the premier lab in the area. The prices have not changed from last year.

Discussion on the coroner's transportation options.

Discussion on the claim from the Sheriff's office. Clerk Farnworth clarified that while the amount was not budgeted, they received a grant for the cost. The commissioners want to speak with the Sheriff about whether the grant will cover the entire cost before they approve the claim.

**Commissioner Zech made a motion to accept the Ada County Pathology Agreement with Lincoln County as presented. Commissioner Hubert seconded. Vote unanimous in favor; motion passed.**

Commissioner Hubert spoke about the trash collecting bins in Richfield. He explained that it costs Southern Idaho Solid Waste \$1000 a ton to pick up. They suggested alternatives for Richfield to use. Local trash carriers would be willing to keep a bin for around \$30 a month. Southern Idaho Solid Waste would be willing to furnish the bins as long as they are compatible with whoever picked them up but they are not willing to pick it up themselves.

11:15am- LCHA Board- Ken Haught

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Mr. Haught wrote a letter to the commissioners asking for their vote in reappointing for the board. Chairman Wood read the letter into the minutes. The commissioners reviewed the current board and considered the reappointment of Ken Haught as Chairman of the Board.

**Commissioner Hubert made a motion to reappoint Ken Haught as the Chairman of the Lincoln County Housing Authority Board. Commissioner Zech seconded. Discussion, it is for a 5-year term. Vote unanimous in favor; motion passed.**

Old Business:

IAC Official Institute- Idaho Falls on November 15-16. It's a great, informative meeting, mainly for newly elected officials.

Christmas Eve and New Year's Eve are both on Monday. Clerk Farnworth would like to know if the employees could have the day off or a half-day off. Discussion on Commissioners meeting for those days. Half-day on Christmas Eve and a half a day meeting for the commissioners as well. New Year's Eve is the 5<sup>th</sup> Monday of that month so there will not be a meeting regardless.

**Commissioner Zech made a motion to have the county employees work only half day on Christmas Eve and a half day on New Year's Eve and have a half day commissioners meeting on Christmas eve. Commissioner Hubert seconded. Vote unanimous in favor; motion passed.**

10:30am- Neher Park Advisory Board

There were not a lot of people in attendance for the meeting, so Chairman Wood would like to set an evening meeting and move forward. She is concerned if we wait any longer, we will miss some great Recreational Grant that are available from the Idaho Department of Parks and Recs. Discussion on setting an evening meeting instead of during the Regular Meeting to see if the turn out might be better.

Mashalle Barlow, Julia Oxarango- Ingram and Crystal Naylor attended the meeting and are interested in being on the board. Chairman Wood reviewed what they would like to do moving forward. Eli Gough would also like to be a part of the board and gave verbal permission over the phone. Deputy Kevin Thompson would also like to be on the board as well.

Julia has been working with some students from the University of Idaho who would like to help with the park as a project. They are very interested.

Discussion on what the evening meeting would need to discuss.

**Commissioner Hubert made a motion to have Mashalle Barlow, Crystal Naylor, Julia Oxarango-Ingram, Eli Gough, and Kevin Thompson be appointed on the Neher Park Advisory Board. Commissioner Zech seconded. Vote unanimous in favor; motion passed.**

The board will remain open to allow for other interested individuals to be appointed. This is the beginning of the Neher Park Advisory Board.

Further discussion on the Neher Park.

**Commissioner Hubert made a motion to enter into Executive Session pursuant IC 74-206 (1)(a)- Personnel. Commissioner Zech seconded. Vote; Commissioner Hubert, aye; Commissioner Zech, aye; Chairman Wood, aye. Motion passed, meeting entered into Executive Session.**

11:06am- Chairman Wood adjourned Executive Session and reconvened the Regular Meeting.

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Discussion on the County Commissioners' wages.

Correspondence:

BRP numbers were received. They are confidential, but for review for the commissioners. Discussion on the Lincoln County Rehabilitation contract with the .

IDHF sent their 2018 Booklet.

11:19- County Economics Strategic Plan- Undersheriff Phillips

Undersheriff Phillips recently attended a training by Stephen Kent from Training Results Group LTD that touched on economic growth. He has agreed to come to Lincoln County and do a two-day strategical planning for the county and its leaders. He would like to invite the three city Mayors, the Highway Department officials, county officials and the Fire Districts. It would be a classroom setting. He will not charge for the training. The Undersheriff believes it will help unify the county and all entities. The only thing the county would have to pay for is Mr. Kent's room and board. He is a private contractor and is willing to donate his time. He will be available mid-January but doesn't have a set date yet.

**Commissioner Hubert made a motion accept the training from Stephen Kent from Training Result Group LTD, which will be free with the exception of the room and board for the trainer. Chairman Wood seconded. Vote unanimous in favor; motion passed.**

New Sheriff Deputy's Wage

The Sheriff's Office hired a deputy with 20 years of experience. They would like to bump him on the pay scale to a stage 3. He came from Minidoka County. His background check was good. All positions are now currently filled.

**Commissioner Zech made a motion to accept the wage increase for Deputy John Stumph at the requested level 3 wage. Commissioner Hubert seconded. Vote unanimous in favor; motion passed.**

The commissioners asked the Undersheriff about the finger and hand print scanner and whether the cost is fully covered by grant/ He verified it was.

11:41- Chairman Wood adjourned meeting to the P&Z session.

12:03pm- Chairman Wood adjourned the P&Z session to the Regular Meeting.

**12:05pm- Commissioner Zech made a motion to enter into Executive Session pursuant to IC 74-206(1)(d) Indigent-Exempt Records. Commissioner Hubert seconded. Vote, Commissioner Hubert, aye; Commissioner Zech, aye, Chairman Wood, aye; motion passed, meeting entered into Executive Session.**

12:15pm- Chairman Wood adjourned the Executive Session and reconvened the Regular meeting.

Commissioner Hubert left for the remainder of the meeting to attend a funeral.

Commissioner Zech stated that Indigent claim # 2018044 required no action because it had been withdrawn by the hospital.

**Commissioner Zech made a motion to deny Indigent Claim# 2018044- application incomplete. Chairman Wood seconded. Vote unanimous in favor, motion passed.**

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**Commissioner Zech made a motion to approve Indigent Claim # 2019007. Chairman Wood seconded. Vote unanimous in favor; motion passed.**

12:23pm- Chairman Wood adjourned for lunch.

1:17pm- Chairman Wood reconvened the Regular Meeting.

1:17pm- Window between the P&Z and Indigent Offices

The auditor's office would like to have a window installed between the two offices so that Mary can continue to help with P&Z when there is a need. The commissioners are ok with getting a bid.

**Commissioner Zech made a motion to pay the Sheriff's Office claim for \$15,091.85 finger and hand printing equipment that is fully covered by a grant. Chairman Wood seconded. Discussion: the claim was pulled out for review before approval. Vote unanimous in favor; motion passed.**

Old Business

SCPH Legislative Reception in Jerome at the Caddy Shack on November 29th

The electrical in the kitchen at the Community Center needs to be looked at; there have been issues with the breakers blowing.

1:30pm- Public Defense Commission- Brianne McCoy

It is a requirement that Brianne meet with the commissioners quarterly, this is the required visit. Brianne reviewed the county's grant standing; the county didn't apply for grant this year because the required local share the county had to provide was too expensive, but they may apply for it again in the upcoming year. The 15% local share cap is no longer a requirement for the grant. Annual reports from attorneys were done last week. If the annual report is not done to the public defense commission's standard, grant money could be held back from the county. The defense commission is asking for 10 million from the state this year to finance the grant. ACLU lawsuit is set for April.

There are 3 sets of new rules coming this year: list of terms that will have to be required to be in contract; annual reports are asking for number of cases that went to trial and how many of those were won; and the workload standard. The new director starts next week.

Further discussion.

1:45pm- Cash Balance Review- Clerk Brenda Farnworth

Clerk Farnworth presented the commissioners with the year-end cash balance to review; discussion on the handout.

2:04pm- Tax Cancellation- Treasurer Ann Youts

The treasurer brought in the cancellation that they reviewed last time. It was less than last time, so that could. One was Benevolence and Beyond and shouldn't have been charged because they are tax exempt, another was a split. Also there was a discrepancy on the State's end and they would like to get their money back.

**Commissioner Zech made a motion to cancel the solid waste taxes on the RP#05S16E200R01A. Chairman Wood seconded. Vote unanimous in favor; motion passed.**

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**Commissioner Zech made a motion to cancel taxes parcel # UP001800800400 train carts in the amount of \$298.52. Chairman Wood seconded. Vote unanimous in favor; motion passed.**

**Commissioner Zech made a motion to cancel taxes for RP# S010000401t0A in the amount of \$739.39 for reasons of Benevolent and Beyond. Chairman Wood seconded. Vote unanimous; motion passed.**

Discussion on the progress of the different courthouse concepts.

Clerk Farnworth gave the commissioners an update on the progress of cleaning out the court records from the attic.

Julia Oxarango-Ingram discussed an email that Steve Trout, an architect from Boise that looked at the courthouse, sent regarding the remodel.

2:30pm- Emergency Address Post

Chairman Wood spoke with the ITD buyer about the fiberglass post. They pay \$20 a post, which is out of budget for the county. She has looked for other options in regards to the post but is having a difficult time. She did find some fiberglass rod, that wouldn't really work for what they are looking for. Ultimately she was brought back to the company with the U-channel posts out of North Dakota. The posts are by far the cheapest, but the blanks were priced extremely high. She found a company that sells blank license plates that she thought might work instead of the blanks. They were quoted at less than \$2.00 a piece, which is significantly cheaper. There is not set standards on the size or setbacks from SIRCOM so it is up to the county. The posts would cost \$5.50 and the plates are under \$2.00.

Chief Kelly is willing to install all the post in his Fire District.

The commissioners decided that they would like to get samples of the plates to see if they are compatible with the U-channel post they are considering before deciding to buy anything.

3:00pm- Department of Juvenile Correction Annual Report- Linda Boguslawski

The report was focused on the numbers; in a couple of weeks, she will have the financials. Linda presented the commissioners with the report and explained it. Discussion on community service and the different programs that they have been doing. Cody has been a great asset and has been working with the schools on preventative measures.

**Commissioner Zech made a motion to have the Chairman sign the county's annual Department of Juveniles Correction report. Chairman Wood seconded. Vote unanimous in favor; motion passes.**

3:15pm- Resolution of Record Destruction- Clerk Brenda Farnworth

Because the basement has to be cleaned out in order to make space for the records stored in the attic, Clerk Farnworth has found many records in the basement that can be destroyed. There are 60 boxes that need to be destroyed. Clerk Farnworth presented the commissioners with an itemized list of the records on the destruction list.

Commissioner Zech read Resolution 2019-01- Record Destruction into the minutes.

**Commissioner Zech made a motion to accept Resolution 2019-01- Record Destruction. Chairman Wood seconded. Vote unanimous in favor; motion passed.**

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Discussion on what to do with the old desk from the commissioner's room. They would like Dave to see if he can remove the legs in order to remove it from the room and possibly house it at the community center or in the commissioners new trailer.

3:30 pm-Resolutions to Operate on Cash Basis

This is a standard resolution that states the county will operate on a cash basis until the property tax payments are made. This resolution happens every year. The resolution allows the county to operate on the extra cash until the taxes come in.

Chairman Wood read the resolution into the minutes.

**Chairman Wood made a motion to accept Resolution 2019-02-Carryover fund balance and operate on a cash basis. Commissioner Zech seconded. Vote unanimous in favor; motion passed.**

3:40pm- Commissioners Administrative Day

Originally it was for extra projects and to help take some of the weight off the clerk's office and to be in office for the public to meet with. The commissioners used to come in on certain days but there isn't much of a schedule anymore. Chairman Wood would like to have a set schedule again and the clerk's office would like to know in order to inform the public who would like to talk to a commissioner. Commissioner Zech can be available on Friday mornings from 8:30-12pm. Commissioner Wood will do Wednesdays from 10am-4pm. Commissioner Hubert is not at the meeting but they will discuss options with him.

3:54pm- Chairman Wood adjourned the meeting.

Respectfully,

Sarah Thomas, Clerk for Minutes



Rebecca Wood, Chairman

Attest:



Sarah Thomas, Clerk for Minutes