

# LINCOLN COUNTY COMMISSIONERS

## Regular Meeting

October 9, 2018

**Rebecca Wood, Chairman; Roy Hubert, Commissioner; Terry Zech, Commissioner; Sarah Thomas, Clerk for Minutes.**

9:53pm- Chairman Wood called the Regular Meeting to Order.

9:53pm- **Commissioner Hubert made a motion to enter into Executive Session pursuant IC 74-206(1)(f)- Legal. Chairman Wood seconded. Commissioner Zech recused himself from the session because of the matter of content. Vote; Chairman Wood, aye; Commissioner Hubert, aye; meeting entered into Executive Session.**

10:03am- Executive Session is adjourned and the Regular Meeting reconvened.

10:03am- Emergency Service- Payson Reese

Payson presented the commissioners with the Lincoln County OEM update. He reviewed the meetings that he has attended in the last month and the upcoming meetings he will be attending.

Emergency Services participated in a large Table Top exercise on time sensitive events. There were several emergency entities that also participated. South Central District Health were the ones that put it on. It was an informative event.

Discussed different websites the commissioners could use to further their education concerning Emergency Services.

There were no call outs for the month of September.

Several grants are moving forward. The 2018 SHSP grant has been released so he can start working on those projects.

Payson presented the commissioners with the 2018 EMPG Agreement that needs to be signed in order to move forward.

October is National Fire Prevention Month.

**Chairman Wood made a motion to sign the EMPG grant Agreement. Commissioner Hubert seconded. Vote unanimous in favor; motion passes.**

Old Business-

Park Business- Chairman Wood has spoken to a landowner about possibly buying some land and is waiting to hear back from them. She also spoke with ICRMP about liabilities that would come with that. The liabilities are very minuscule. She also spoke to ICRMP about the necessity of making the Neher Park ADA compliant; because the park is a natural habitat and not being developed, it is not necessary to make it handicapped accessible.

Further Neher Park discussion.

P&Z Area of Impact Training with Jerry Mason reviewed. It was a good training. There wasn't a huge turnout; but a very informative meeting.

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APA P&Z and Economic Training on October 10-12<sup>th</sup> in Boise. Chairman Wood will be in attendance.

10:30am- P&Z New Employee- Guy Hopkins

Chairman Wood let Guy know that there is a training in Boise on October 10<sup>th</sup>-12<sup>th</sup> if he would like to attend; there is a spot available for him.

He asked the commissioners what they would prefer his hours to be. It is a 20 hrs a week position. The commissioners would like him to be here on Mondays but the rest is open. Further discussion on scheduling.

There was also some discussion on where he should be placed for the time being. It was decided that he would use the commissioner's room for the current time being.

The commissioners and Guy discussed when his start date should be. The commissioners would like him to start next week; Monday October 15<sup>th</sup>.

Further discussion.

Correspondence:

OPE Survey would like the commissioners to fill out the survey that was sent to them and send it back in.

11:00am- Emergency Address Post

Chairman Wood contacted Gooding County for information on where they got their posts. She looked into the company and agreed that they were the best option for the posts. Newman's Post out of North Dakota. The Chairman will need a firm number of houses in the county excluding the cities to give to the company in order for them to give a quote. Once they are ordered, it will take about 2 weeks to get them.

Chairman Wood asked the Assessor to provide the number of houses, in order to get a quote.

Further discussion.

Discussion on who would be in charge of placing the posts, once they are bought. Mary Davidson suggested asking the Highway Districts for help. Chairman Wood asked Mary Davidson to look at the maps and start sectioning them off in grids in order to help with the plan of installation.

Chairman Wood placed Guy as the coordinator of this project.

Further discussion.

Old Business:

ITD approved a budget that made funds available for a new building. Further discussion on what they may be planning. Chairman Wood will be attending the meeting in order to gather further information. They are discussing consolidating with either the National Guard or the Department of Corrections.

11:30am- South Central Public Health DMV Building Rental Proposal

Melody Bowyer presented the commissioners with a proposal to review.

The new proposal is asking for a 2-year lease starting in November with an automatic renewal every year up to 5 years. They are planning to do some upgrades to the building. They are proposing a monthly rent

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of \$200. They reviewed the terms of agreement. They asked that the custodial needs and utilities be a part of the rent. They would like to use the facility 4 days a month. They have a current lease at the community center for 3 days a month.

They discussed the different upgrades that would need to be done in order to get the building up to code and functional for their use. They presented the commissioners with a cost breakdown of the upgrades. There are three-dimensional drawings of the upgrades they would like to make. The cost of the upgrades is estimated to be around \$6000. They asked the commissioners to consider helping with this cost.

Commissioner Hubert asked about the ADA compliance. They believe that the building could be grandfathered in and would not be required to be ADA compliant. He also asked about the lease. If the commissioners agree to the proposal there would be a contingency in regards to the ADA compliance.

Discussion on the heating of the building. Clerk Farnworth clarified the building is already heated continuously; so there wouldn't be any extra cost to be considered where that is concerned.

Further discussion.

Chairman Wood asked the commissioners if they were prepared to make a decision on the proposal at this moment. Commissioner Hubert felt that he could make. Commissioner Zech would like to review the building. It was decided to hold off a week on making a decision so that the commissioners could review the agreement further.

12:12pm- Chairman Wood adjourned the meeting for lunch.

1:07pm-Chairman Wood called the meeting to order.

There is no indigent that needs to be taken care of.

Discussion on the contract with SCPH renting the DMV building.

**Commissioner Hubert made a motion to accept the SCPH proposal for rental of the DMV building as presented. Commissioner Zech seconded. Discussion. They should pay for the improvements to the building because the county is paying the utilities. There is a potential that they will promote other services to come into the building or possibly use the room for commissioners use. Vote unanimous in favor, motion passes.**

Mary Davidson presented the commissioners with four maps concerning the 3 String CAFO, but explained to the commissioners that there could be no discussion on the maps; she had only given them to the commissioners for their later review in order to be prepared for next week's meeting. She gave a brief overview of what each map covers. She encouraged the commissioners to look at their zoning ordinance; and strongly encouraged them to read the comp plans that cover agriculture land in the county.

Discussion on the process and procedure for the meeting.

Chairman Wood reminded the commissioners that if they received any phone calls concerning this matter, they cannot discuss anything or consider any public input. They have to remain impartial.

1:38 pm-Offices Trailer Contract

Clerk Farnworth explained to the commissioners that the 12x40 trailer they were considering is not available, but Design Space has a 12x56 that they would rent for \$500.

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Commissioner Hubert had another idea to provide more room. He would like to add on to the community center. He would like to add 4 more offices to the back of the building. He spoke to Cresley McConnell about the potential cost of this endeavor. Not only would it be a permanent fix, it would also allow for space for employees if or when the courthouse would be remodeled. He felt that it would have merit to discuss. It would be an added on addition to the east side of the building; Indigent and P&Z could go down to those offices.

Clerk Farnworth would like to know what would be the interim plan until this remodel would be done. She also would like the commissioners to reconsider the attic space for the commissioner's room.

Further discussion on the different possibilities that could be done at this point.

Commissioner Hubert thinks that the trailer is the best option at this point, because it is the immediate fix. Design Space would require a year lease for the trailer; after a year the commissioners would have a clear idea about the direction of the courthouse remodel.

Chairman Wood is concerned about where the new P&Z employee would be put at this point.

They would like to try to fit the P&Z employee in the commissioner's room. With a little reorganizing of the room, it would be possible to share the space. It will at least give the commissioners more time to figure out a more permanent fix.

All the commissioners agreed that this would be the best step moving forward.

2:15pm- Courthouse Discussion

Steve Trout will be to the courthouse tomorrow in order to gather information for his concept drawing. Commissioner Zech spoke with Colby Ricks and was informed that the structural engineer report should be ready shortly. He hadn't spoken any further with Jerry Myers.

2:19pm- Service Agreement for Geographic Mapping- Assessor Linda Jones

Assessor Jones gives an overview of the agreement. The hourly rate had risen from \$50 an hour to \$60 an hour. The assessor is very happy with the company so far. They are good at what they do, and they are the best priced. She has been working with the same company for the last several years.

The commissioners reviewed the agreement.

**Commissioner Zech made a motion to retain Geographic Mapping Consultant Inc. to provide the maps for the assessor's office in alignment with the agreement. Commissioner Hubert seconded. Vote unanimous in favor, motion passes.**

Claims and minutes are reviewed.

Discussion on the coroner bills that Dr. Davis turned in for Larrin Sant and Steve Spence. The chairman reviewed what is considered a coroners call.

Commissioner Hubert is in favor of not paying the Gooding coroners bill but paying the other with the exception of the cremation certificate fee. The other commissioners agreed. Clerk Farnworth asked the Chairman to note this on the bill.

The commissioners reviewed the bill

2:42- Sheriff's Office Discussion- Sheriff Rodriguez and Staff Sergeant Smith

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Discussion on the P&Z Area of Impact meeting with Jerry Mason that happened last week.

Discussion on the upcoming commissioners meeting.

3:40pm- Chairman Wood adjourned the meeting.

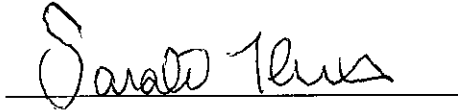
Respectfully,

Sarah Thomas, Clerk for Minutes

A handwritten signature in cursive script that reads "Rebecca Wood". The signature is written in black ink and is positioned above a horizontal line.

Rebecca Wood, Chairman

Attest:

A handwritten signature in cursive script that reads "Sarah Thomas". The signature is written in black ink and is positioned above a horizontal line.

Sarah Thomas, Clerk for Minutes