

**Lincoln County Commissioners
Ambulance District
Minutes for October 10, 2017**

Present: Chairman Cresley McConnell, Commissioner Rebecca Wood, Commissioner Roy Hubert, Chief Deputy Cindi Sievers for minutes.

9:30am Chairman McConnell called the meeting to order and led all present in the pledge of allegiance.

Minutes, Claims, Correspondence

Larrin said Medical Recovery Services is used to collect uncollectable billing. Money from IRIS collecting on past due billing is coming in as well as System Design West. System Design West will not take over any billing from IRIS.

Larrin discussed the billing that has come in for billable calls. Discussion on the accounts receivables. Discussion on uncollectable accounts and how the account would be handled if self-pay, insurance, and write-offs.

Discussion on the percentage IRIS charged for the billing and collecting accounts.

Discussion on the increase of billable calls ambulance districts have had in 2017.

9:49am Clerk Farnworth asked if IRIS and System Design West have brought the list of collected accounts. As well asked, how long an account is held before it is turned into collection. Discussion on the time it is turned to collections.

Commissioner Hubert moved to pay the October 10th Ambulance claims for \$11,122.56. Commissioner Wood seconded. Vote unanimous in favor, motion carries.

Commissioner Wood made a motion to accept the minutes for September 11, 2017 as presented. Commissioner Hubert seconded. Vote unanimous in favor, motion carries.

Housing of vehicles & equipment.

Larrin addressed the storage for the housing of the vehicles and equipment. He will create a written agreement for housing and snow removable and potential damage to property grounds. Discussion on what will be included in the agreement.

Discussion on items listed: employee parking, previous purchases of equipment and supplies Larrin purchased to supply the ambulances. Commissioner Wood asked what will be kept by the Ambulance District and what will need to be replaced.

Commissioner Hubert asked to have a list of supplies and have an estimate of cost for reimbursement or replacement. Discussion on the items. The Commissioners agree it would be better to pay Larrin for the items purchased and placed in the ambulances. Discussion on the battery charger, it would be best to purchase a new one for the Ambulance District.

Discussion on consulting services by Larrin and Beth. Larrin said Beth's time for consulting and when she could meet the Auditors will need to be arranged. Larrin's time for consulting would be separate. Clerk Farnworth will meet with Beth to get the test files for the auditors. The Auditors will be here November 6th to the 8th.

The next time the Board for the Ambulance District will be October 23rd to get the details worked out.

Larrin has given the Commissioners a letter of resignation.

10:16am

Commissioner Wood moved to accept the resignation for Larrin Sant as Director for the Ambulance District with his last day October 31st. Commissioner Hubert seconded, Discussion. Commissioner Hubert complimented Larrin for all the work has had done for the Ambulance District. Vote unanimous in favor, motion carries.

Discussion that Larrin and Beth have renewed their license as EMTs. The time they will work will be discussed as need.

Commissioner Hubert wanted to include Beth in the many thanks for all the work she has done for the District.

Discussion on the job description for the Director and advertising for the job.

Discussion on fulltime position that needs to be filled and the budget for a Director and 2 fulltime positions. The rest are PRN. There are a few part-time personnel who would be interested for stepping into a fulltime position.

10:26am Chairman McConnell took them out of Ambulance District.

Respectfully,
Cindi Sievers, Chief Deputy

Cresley McConnell, Chairman

Attest:

Brenda Farnworth, Clerk