

LINCOLN COUNTY COMMISSIONERS MINUTES

Ambulance District

June 11th, 2018

Rebecca Wood, Chairman; Roy Hubert, Commissioner; Terry Zech, Commissioner; Brenda Farnworth, Clerk for Minutes.

9:30am Chairman Wood called the meeting to order.

Discussion on the change of the bank accounts.

Claims, Minutes

Reimbursement to Christina for training to become an official CPR instructor is included.

The grant for the power loading system has been turned in.

Commissioner Hubert made a motion to approve the minutes for May 29th, 2018 with one correction on the time of 4:30am to 4:30pm. Commissioner Zech seconded. Vote unanimous in favor, motion carries.

Ambulance expenditure report for May was reviewed. Discussion on variances, in line with budget.

Operations

Marc reported on the hazmat scene that they were called on, still have a couple of deputies with issues. Will use as an opportunity for training. Discussion on the particulars of the incident.

EMT training in process.

Marc presented April System Design West report. Calls were up in May from April's report. Discussion on the amounts in the report.

Commissioner Zech made a motion to accept the claims for the Ambulance District in the amount of \$3,727.60. Commissioner Hubert seconded. Vote unanimous in favor, motion carries.

Discussion on MSR, the collection company. They are not sending in reports consistently. They have requested reports, but are not getting a response. Marc will bring a report next month. Marc would like to see an aging report from them that he can present to the Commissioners for discussion on potential write off's.

Marc presented the bank statement for May and two checks for the County to bring the balance back to the \$10,000.

Discussion on why we use DL Evans in Jerome for the bank account. Clerk Farnworth noted that the account is used for Medicare and Medicaid electronic deposits and for IRS payroll tax deposits only. Because it took a long time to get Medicare and Medicaid making deposits into

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the account and we don't feel it is worth trying to change. A balance of \$10,000 is kept in the account for float and all money is put in the County bank for payment of payroll and payables.

Discussion on the past practice of a summer BBQ.

Marc gave Commissioner Zech an update on the vehicles and employees of the Ambulance District. Two vehicles are kept in Shoshone and one in Richfield. Discussion on the number of part-time employees. They usually have another full time job and fill in the schedule.

10:05am Executive Session

Commissioner Hubert made a motion to go into Executive Session pursuant to IC74-206(1)(f) legal. Chairman Wood seconded. Vote: Commissioner Hubert, aye; Commissioner Zech, aye; Chairman Wood, aye. Vote unanimous in favor, meeting adjourned to Executive Session.

10:11am Chairman Wood adjourned Executive Session and re-convened the Regular Meeting.

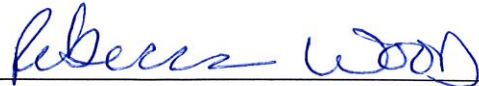
Marc has been working on an employee policy manual and will bring to the Commissioners for review once completed.

Clerk Farnworth asked Marc to have his proposed budget ready for the next meeting. Budgets have to be finalized in August.

10:15am Chairman Wood adjourned the meeting.

Respectfully,

Brenda Farnworth, Clerk



Rebecca Wood, Chairman

Attest:

Brenda Farnworth, Clerk