

# LINCOLN COUNTY COMMISSIONERS MINUTES

## Board of Equalization

February 26, 2018

**Present: Rebecca Wood, Commissioner, Roy Hubert, Commissioner, Brenda Farnworth, Clerk for Minutes.**

9:30am Vice Chairman Wood called the meeting to order.

No patron issues at this time.

Chairman McConnell joined the meeting took over the meeting.

10:00am Chairman McConnell adjourned the meeting.

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## Regular Meeting

February 26, 2018

**Present: Cresley McConnell, Chairman, Rebecca Wood, Commissioner, Roy Hubert, Commissioner, Brenda Farnworth, Clerk for Minutes.**

10:00am Chairman McConnell called the meeting to order.

Claims, Minutes

There are no claims this week since Judy, the Deputy auditor was on vacation all week and Clerk Farnworth and Nancy, Elections Deputy were at Election training.

Old Business

Surplus Auction – April

Dena, City Clerk said that they use a public online auction site for their surplus equipment, PublicSurplus.com, that the State uses. The Shoshone School is interested and has some equipment they could add to the auction. Commissioners will preview the online auction site.

WIR Registration –

Clerk Farnworth reviewed the agenda and there is still a lot of unknown items and seems to be one entire morning of closed committee meetings. Don't know what day they may want to get reservations. Commissioner Wood will contact Blaine County Commissioner Schoen about the concerns of the agenda.

County Park Plans

Discussion on the possibility of using water rights for a pond and the regulations for removing trees from the river. Will discuss more during ITD Right of way item on agenda.

# LINCOLN COUNTY COMMISSIONERS MINUTES

New Courthouse

Commissioner Hubert has contacted the Mayor about access to sewer and water to the new proposed site south of Sawtooth Market. Discussion on the potential of the site and other possibilities.

**Commissioner Wood made a motion to approve the minutes for February 12, 2018 as presented. Commissioner Hubert seconded. Vote unanimous in favor, motion carries.**

**Commissioner Wood made a motion to approve the minutes for February 20, 2018 as presented. Commissioner Hubert seconded. Vote unanimous in favor, motion carries.**

10:30am Chairman McConnell adjourned the meeting to Ambulance District.

10:50am Chairman McConnell reconvened the meeting.

Old Business

Courthouse Security discussion with Sheriff Rodriguez and Chief Deputy Phillips.

11:00am GAR Inc – Sheriff Proposal

Discussion on the cost of the service and budget issues.

Discussion on the national standard that all Sheriff's departments are held to. The Sheriff's and Chief's experience are in certain areas and may not cover all the areas that need to be reviewed. Ignorance is no defense, and this will point out the issues that need to be corrected. ICRMP recommended this service based on previous investigations and discussion with the attorney.

Discussion on each item on the service agreement and using other Sheriff's Departments for resources.

Commissioners agreed that this needs to be budgeted for during the next cycle and cannot approve as an exception at this time.

11:40am ITD Right of Way

Commissioner Wood received an encroachment permit form from ITD.

Commissioner Wood wants to use the ITD right of way on the old railroad track line from town to the Nehr property, now owned by Wood River Land Trust, first as a walkway or bike path. Also, the right of way can be used beyond that, only one section has a fence across it from Nehr park to Marley Road outside of Richfield.

Another path is from Richfield to Blaine County line and could eventually meet up to the line in Bellevue.

Hagerman, Gooding and Ketchum to Bellevue are all using the railroad track line for bike and walking paths.

Discussion on how to market the trails and parking locations at the trail heads.

## LINCOLN COUNTY COMMISSIONERS MINUTES

11:58am Chairman McConnell adjourned the meeting for lunch at the Care Center.

1:03pm Chairman McConnell called the meeting to order.

**Commissioner Hubert made a motion to go into Executive Session pursuant to IC 74-206(1)(d). Commissioner Wood seconded. Vote; Commissioner Wood, aye; Commissioner Hubert, aye; Chairman McConnell, aye. Vote unanimous in favor, meeting adjourned to Executive Session.**

1:23pm Chairman McConnell adjourned Executive Session and re-convened the Regular Meeting.

**Commissioner Wood made a motion for case #2018020, #2018023, #2018027 and #2018028 to deny for lack of interview. Commissioner Hubert seconded. Vote unanimous in favor, motion carries.**

1:26pm P&Z Fees

P&Z fees have not been updated since 2015. Also, changes in the P&Z Ordinances require some new fees.

Discussion the issue of a trailer, which has not been declared as real property, there needs to be a form signed by a building inspector to review prior to the trailer being declared as real property. The State charges us \$65 for this service but we are not charging a fee to recoup our cost for this service.

Discussion on the need for a miscellaneous fee and how much. We will need to hold a public hearing to amend the fees.

1:42pm Community Center Cleaning

Discussion on how much to pay for a cleaning person for the community center.

**Commissioner Wood made a motion to advertise a cleaning position for the Community Center at \$100 a week and to advertise in house for 5 days. Commissioner Hubert seconded. Discussion, this would equal \$5200 in a year. If no one is interested in house, we will advertise out. Vote unanimous in favor, motion carries.**

2:03pm Release Title for 2017 Ford Expedition

This is the vehicle that was wrecked and the insurance company is requesting the title since it was totaled and paid for.

**Commissioner Wood made a motion to allow the Chairman to sign the title for the 2017 Ford Expedition, VIN# 6174. Chairman McConnell seconded. Discussion make sure the Sheriff has all his equipment removed. Vote unanimous in favor, motion carries.**

2:34pm Animal Ordinance

## LINCOLN COUNTY COMMISSIONERS MINUTES

Discussion on fees for Gooding Police to hold dogs and a called was placed to them to clarify. Discussion on changing the fee structure to 4 steps. Also, these fees will have to be paid and a receipt given before the owner can retrieve their dog from Gooding Police.

Sheriff Rodriguez requested an Executive Session.

**Commissioner Wood made a motion to go into Executive Session pursuant 74-206(1)(b) personnel. Commissioner Hubert seconded. Vote; Commissioner Wood, aye; Commissioner Hubert, aye; Chairman McConnell, aye. Vote unanimous in favor, meeting adjourned to Executive Session.**

2:45pm Lincoln County Information Systems Policy Review.

There was only one change requested, reviewed.

3:00pm Lincoln County Personnel Policy Review

Changes were reviewed and discussed. It appears that it would be easy to incorporate the “Information Systems Policy” into the current Personnel Policy since we have added the suggested Social Media policy to it. Clerk Farnworth willkj review and make a recommendation.

3:30pm Lincoln County Sheriff Policy Manual Review

Only certain sections of the Sheriff’s Policy need to be reviewed, only those that may have a potential to conflict with the County Personnel Policy. 2.000; Hiring, Promotion and Personnell Policies; 2:300 Personnel Policies; 2.400 Overtime Policy for now.

2.005 – Discussion on drug testing. To be compliant with the County policy it needs to require drug tests for hiring and ‘may’ require a medical review.

2.033 Probation

Discussion on the probationary period in the Sheriff’s policy and how they understand that to be a conflict with At-Will status of employees. Need further clarification on the issue.

Will continue with 2.119 at next meeting.

4:00pm Courthouse Maintenance update

Dave Davidson discussed with the Commissioners a proposal to reduce his hours and become an employee versus an independent contractor. He would reduce his pay in exchange for being added to the health insurance plan but not enough hours to be on PERSI, netting out to the same as he is currently being paid as a contractor. Discussion on the variables. He is currently a dependent on Mary’s plan, but is requesting the premiums paid as part of his salary.

**Commissioner Wood made a motion to move Dave Davidson, Courthouse maintenance, from a contract position to an employee position. Commissioner Hubert seconded. Discussion, pay will be at \$14.50 per hour for 19.5 hours a week and include coverage on health insurance. Vote unanimous in favor, motion carries.**

## LINCOLN COUNTY COMMISSIONERS MINUTES

4:32 Review of map and potential new courthouse sites.

4:42 Chairman McConnell adjourned the meeting and the Commissioners and Clerk Farnworth went for a drive to view potential sites.

Respectfully,

Brenda Farnworth, Clerk

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Cresley McConnell, Chairman

Attest;

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Brenda Farnworth, Clerk