

**Lincoln County Board of Commissioners  
Regular Meeting  
January 3, 2017**

**Present: Chairman Roy Hubert, Commissioner Cresley McConnell,  
Commissioner Rebecca Wood, Clerk Brenda Farnworth for minutes.**

9:30am Chairman Hubert called the meeting to order.

Shoshone Fire District and Shoshone City facilitated the donations of food to the Food banks for the holidays and wish to recognize them.

Discussion on a timecard issues that needs to be resolved for payroll today. Mary Davidson has moved to Regular Part-time status, 20 hours per week. Our Employee Handbook Policy does not addresses holiday pay for Regular Part-time employees. It does address vacation and sick hour accruals at ½ the regular rate. Discussion on the intent was to have all Regular Part-time employees receive ½ of all benefits. Need to clarify our employee handbook policy.

**Commissioner McConnell made a motion to allow the Clerk to change the Employee Handbook Policy on holiday pay to ½ of regular holiday pay and allow it to take affect for Mary Davidson this payroll. Commissioner Wood seconded. Vote unanimous in favor, motion carries.**

**Commissioner McConnell made a motion to approve the claims in the amount of \$113,392.73. Commissioner Wood seconded. Vote unanimous in favor, motion carries.**

**Commissioner McConnell made a motion to approve the December 27, 2016 Commissioner Regular Meeting Minutes as presented. Commissioner Wood seconded. Vote unanimous in favor, motion carries.**

Correspondence

Commissioner Wood received complaints about no heat in the Community Center during a fund raiser. Need to turn on the heat a full day prior to an event. Also, having problems with the heat pump. Will discuss further when Carmen is here at 1:15pm.

Old Business

Generator for Care Center

Chairman Hubert had further discussions about possibilities for generators. Will get some quotes.

Discussion on the swearing in of new Elected Officials on January 9<sup>th</sup>.

Commissioner Wood reported on a possible land purchase in Jerome County by the ITD prior to the Task Force even convening. Chairman Hubert reported on hearing the same type of information. Discussion.

Discussion on moving forward with auction of surplus vehicles.

10:30am Quit Claim Deed – Shoshone City & Rural Fire

Discussion on the restricted use in the Quit Claim Deed regarding living quarters. In contact with Dave Davidson by phone, the Fire District has some concerns about some of the conditions of the deed and will be in contact with Union Pacific to negotiate with them. They will contact the Commissioners after they have met with Union Pacific.

Discussion on surplus vehicles. Commissioner Wood will contact Robert Newey from Richfield QRU and Commissioner McConnell will contact Ronnie Holland about surplus vehicles.

Discussion on use of probationers for community service. Prosecutor E. Scott noted that lately, a lot of the juvenile probationers have been out of the area and part of their probation is to come up with a community service project. We don't seem to see a lot of service going on in the community.

11:00am County Dog Ordinance

Discussed a sample Dog Control ordinance from Twin Falls and discussion of what the Commissioners would like to have in the ordinance.

Scott Denning, Sheriff Deputy updated the Commissioners on the situation with the McGuiness's and the destruction of property by dogs. Concern from the Sheriff's Department is that they have no legal recourse except a written warning.

Discussion on the challenges of holding a dog that has been caught mutilating animals and the conditions they must be held in.

Discussed options for shelter and for licensing and tagging of all County dogs.

The immediate need is add an ordinance for a collar and tag and to allow for an infraction ticket to be issued upon complaint from a patron. E. Scott will draft a short term ordinance solution and Commissioners will continue to work on a longer term solution.

11:34am EMS Agreement with Systems Design West

E. Scott has reviewed the contract and approved the content except, would suggest that there be a term of the contract added of only 2 years.

Larrin Sant added his opinion of the current situation with IRIS medical billings and the problems and the improvements that would be available to them from Systems Design West.

Larrin has been having trouble getting the balance of accounts with IRIS Medical Billing. E. Scott will send them a letter requesting a balance of accounts by end of January. Larrin has been

holding billings through December and not sending them to IRIS in hopes of changing to Systems Design West.

Discussion on the old QRU unit from Richfield and what to do with it.

**Commissioner Wood made a motion that the County Commissioners donate the 2000 Richfield QRU Unit to the Ambulance District VIN# ending in YEA81375. The unit is titled under Richfield QRU or Lincoln County. Commissioner McConnell seconded. Vote unanimous in favor, motion carries.**

12:03pm Chairman Hubert adjourned the meeting for lunch.

1:00pm Chairman Hubert re-convened the Regular Meeting.

**Commissioner McConnell made a motion to go into Executive Session pursuant to IC74-206(1)(d) Indigent. Commissioner Wood seconded. Vote; Commissioner Wood, aye; Commissioner McConnell, aye; Chairman Hubert, aye. Vote unanimous in favor, motion carries.**

Chairman Hubert adjourned the meeting to Executive Session.

1:21pm Chairman Hubert adjourned Executive Session and re-convened the Regular Meeting.

**Commissioner McConnell made a motion for case #2017013 to approve. Commissioner Wood seconded. Vote unanimous in favor, motion carries.**

**Commissioner McConnell made a motion for Case# 2017011, 2017019 and 2017021 to suspend all three awaiting Medicare/Medicaid approval. Commissioner Wood seconded. Vote unanimous in favor, motion carries.**

1:24pm Community Center Scheduling

Discussion on complaints received about the heat in the building. Having issues with the boiler, thermostat is set at 70 degrees but it is only heated up to 50 degrees. Boiler Maintenance has been there several times, still having issues.

Discussion on the short life span because they are turned off during the summer months. Perhaps leaving at 70 degrees and not turning off during the summer will help.

Discussion about the kitchen not being clean up to standards. There were problems also that two parties were scheduled to be using the kitchen at the same time and some late parties past midnight that were not cleaned up before they left.

Discussion on increasing the cleaning deposit on the larger room.

Carmen informed the Commissioners there is a meeting for a State re-organization of districts from 3 to 4 and the direction of the County Extension. Wednesday, January 11 6:30-8:00pm at the Twin Falls County Extension Office.

1:45pm Maintenance Update  
Dave Davidson

Having issues with the Boiler in the Courthouse. It's been shutting off every two to three days. Found an issue with air in the lines, seems to be working fine now.

Issues with the handicap lift chair outside, does not operate. We need a different plan. Commissioners are looking at a ramp for ADA accessibility.

Update on lighting in the Jury room and using the lights in the Community Center kitchen. Discussion on the need.

Concerns about snow removal at the back door of the Community Center. Dave will ask Jarrett to take care of it.

Discussion on items that were left at the American Legion Building that they did not take out. Commissioners asked Dave to call Andrew Fitzgerald, current owner, regarding the things left in the building that belong to the American Legion.

2:10 Care Center Lease Agreement

Commissioners discussed the motion regarding the lease agreement with BRP in the October 3, 2016 minutes and the law fees to be paid by BRP. Document from Cooper & Larsen was discussed.

2:44pm

**Commissioner McConnell made a motion to go into Executive Session pursuant to IC74-206(1)(f) legal Counsel. Commissioner Wood seconded. Vote; Commissioner Wood, aye; Commissioner McConnell, aye; Vote; Chairman Hubert, aye. Vote unanimous in favor, motion carries.**

Chairman Hubert adjourned the Regular Meeting to Executive Session.

3:23pm Chairman Hubert adjourned the Executive Session and re-convened Regular Meeting.

Discussion on rental of the license of the Care Center Facility in event the County needs to run the facility and the cost requested by BRP.

3:30pm Turnover Missed Roll – Assessor Linda Jones  
Discussion on the roll.

**Commissioner McConnell made a motion to accept the \$70,295 from the Missed Roll from the Assessor. Commissioner Wood seconded. Vote, unanimous in favor, motion carries.**

**Commissioner Wood made a motion to approve the Legal Notice for a Hearing to Open the Budget, notice was read into the record, on January 23<sup>rd</sup>, 2017. Commissioner McConnell seconded. Discussion. Published on January 12<sup>th</sup> and January 19<sup>th</sup>, 2017. Vote unanimous in favor, motion carries.**

3:30pm Re-Appointment of 3 P&Z Commissioners

Carole Boudreau, Bev Taylor and Gary Bowman are up for re-appointment. All are still willing to serve.

Discussion on Gary Bowman and the length of service.

**Commissioner Wood made a motion to re-appoint Carol Boudreau for Position 1, Gary Bowman for Position 2, and Beverly Tabor for Position 7 for P&Z term for January 1<sup>st</sup>, 2017 through December 31, 2019. Commissioner McConnell seconded. Vote unanimous in favor, motion carries.**

3;30pm

**Commissioner McConnell made a motion to go into Execute Session pursuant to IC74-206(1)(f) Legal Counsel. Commissioner Wood seconded. Vote; Commissioner Wood, aye; Commissioner McConnell, aye; Chairman Hubert, aye. Vote unanimous in favor, motion carries.**

Chairman Hubert adjourned the Regular Meeting to Executive Session.

3:44pm Chairman Hubert adjourned Executive Session and re-convened the Regular Meeting.

**Commissioner Wood made a motion that we offer in the lease agreement to pay \$500 per month to BRP for use of the license in event of the County would need to run the Care Center during a transition to a new provider. Commissioner McConnell seconded. Discussion. Vote unanimous in favor, motion carries.**

3:49pm Assessor Ordinance

Discussion on the proposed changes requested by the Assessor to add the verbiage to the new ordinance to allow for meets and bounds definitions into the entire new ordinance.

Discussion on the County grid. In working with the Assessor, there are issues with addresses in the County. Need to work together with the Assessor's office to place address markers around the County for emergency services to find correct addresses. Mary needs to purchase supplies. SIRCOMM has some grant monies to help with the project.

Mary will come back to the next meeting with more information.

4:45pm Chairman Hubert adjourned the meeting.

Respectfully,  
Brenda Farnworth, Clerk

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Roy E. Hubert, Chairman

Attest:

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Brenda Farnworth, Clerk