

**Lincoln County Board of Commissioners**  
**Regular Meeting**  
**July 5, 2016**

**Present: Chairman Hubert, Commissioner McConnell, Commissioner Wood, Clerk Brenda Farnworth for minutes.**

9:30am Chairman Hubert called the meeting to order.

Minutes, Claims and Correspondence

Betty Peyman vs Lincoln County small claims suit has been assigned to Judge Dolan of Hailey as of June 29<sup>th</sup>. Chairman Hubert asked E. Scott about the claim, would there be a hearing. Yes, and it would be held in Lincoln County Court.

Letter from Jim Jones, Chief Justice notifying Commissioners of new court software implementation, Odyssey.

Commissioner McConnell updated Chairman Hubert on the Emergency Meeting held on Friday, July 1<sup>st</sup>. Shaw Mercantile had not applied to renew their Beverage License and would not have a license to sell on Friday. Chairman Hubert was unavailable for the meeting.

Discussion on the repair on the Masonic Hall. They may be able to get two of the major cracks repaired in the two weeks allotted and not just one. Whatever they can get accomplished in the two weeks approved.

Discussion on comments received on the increased property assessments. June 27<sup>th</sup> was the deadline to file for an appeal. We have received 2 appeals that will be heard July 11<sup>th</sup>.

Care Center Agreement

E. Scott informed the Commissioners that Steve LaForte, attorney for Cascadia Healthcare, had some questions that are related to business associations and suggests that he does not have the experience in these kinds of dealings. He suggested that we use Tug Worst, who is experienced in business associations. E. was asked to contact Tug and see if he would assist.

**Commissioner Wood made a motion to approve the Indigent Claims for July 5<sup>th</sup> in the amount of \$403.68. Commissioner McConnell seconded. Vote unanimous in favor, motion carries.**

E. Scott requested an Executive Session to update the Commissioners on recent developments.

**Commissioner McConnell made a motion to go into Executive Session pursuant to 74-206(1)(f) Legal Counsel. Commissioner Wood seconded. Vote; Commissioner Wood, aye; Commissioner McConnell, aye; Chairman Hubert, aye. Vote unanimous in favor motion carries.**

10:01am Chairman Hubert adjourned the meeting to Executive Session.

10:06am Chairman Hubert adjourned Executive Session and reconvened the Regular Session.

**Commissioner Wood made a motion to pay the claims for July 5<sup>th</sup> in the amount of \$10,064.25. Commissioner McConnell seconded. Vote unanimous in favor, motion carries.**

**Commissioner Wood made a motion to approve the minutes for the Emergency Meeting held on July 1<sup>st</sup> as presented with the addition of a good faith reason, financial loss. Commissioner McConnell seconded. Vote unanimous in favor, motion carries.**

**Commissioner Wood made a motion to approve the Minutes for June 27<sup>th</sup>, with a correction of change of code for Executive Session, from 72-206 to 74-206(1)(d). Commissioner McConnell seconded. Vote unanimous in favor, motion carries.**

**Commissioner McConnell made motion to approve the June 13<sup>th</sup> Minutes with corrections, “Deputy” Jason Farr, not “officer”. Commissioner Wood seconded. Vote unanimous in favor, motion carries.**

10:13am Budget – Proposed Salary Step Grade

Clerk Farnworth presented a Salary Step Grade for the County. Different categories; Elected Officials, Sheriff, Clerical, Certificated, Department Heads and Sheriff Deputies. Each category has a different starting point, but each year steps at 3%. The model will allow for a change in the step and it will re-calculate the model.

Discussion on the Salary Step Grade. This is only a guideline, the Commissioners have the authority to change at any time.

Clerk Farnworth presented analysis of the proposed Salary Step Grade to current salaries. Some variances are significant. Those that are more than 6% under their step in the grade, suggested that they be increased by 6% each year until they catch up with the grade. A few are over their step in the grade, suggested that those salaries be frozen until the grade catches up to them.

Discussion with Elected Officials.

10:45am Assessor Budget Review

Assessor Linda Jones and Clerk Farnworth presented the Assessor’s budget. Discussion. Not much change, down (\$1,220) from FY 2016.

Assessor Linda Jones and Clerk Farnworth presented the County Valuation budget. Discussion. Did not need the capital budget for FY2016, will not need for FY2017. Change down (\$3,400) from FY 2016.

11:00am Registration move to Courthouse

Assessor Linda Jones will be moving the vehicle registrations back to her office in the Courthouse. She does not want to supervise the driver's license, another plan needs to be put together for that part of the DMV. It was suggested that Mary move P&Z to the DMV building for cover on driver's services.

Mary Davidson made a proposal to the Commissioners. She would like to move to only part-time, 20 hours a week with benefits and cross train Cassey Scott. They would work together on Indigent and P&Z issues. They would be able to cover for each other and the County would have someone trained in P&Z when Mary retires.

Mary and Cassey have worked out a plan to both work out of the Indigent office.

Discussion on possibly moving them to the DMV with driver's licenses, but Clerk Farnworth would lose a clerk to cover the phone and the front desk.

Discussion on different options, the Sheriff's office, no room and the ILETS computer access is a problem as well as when they have prisoners. The Treasurer's office was discussed as an option, but there is so much cash going through there, and a secluded place for testing is a problem. The Commissioner's room could be used for the driver's license and cover could be done from the Auditor's office with some remodeling.

12:01pm Chairman Hubert adjourned the meeting for lunch.

1:00pm Chairman Hubert called the meeting to order.

Treasurer Budget Review

Treasurer Ann Youts and Clerk Farnworth presented the Treasurer budget. Discussion. The bank will be charging more fees, doesn't matter that we keep more than \$1m in our account. Fees will go from nothing to \$4,500 annually. Ann has discussed options with other banks, they too are increasing fees and the hassle of changing the Counties bank accounts would be huge. Other Treasurer's have noted that their fees are going up all over the State.

We could pull \$1m from the account and put in the State pool and earn a small interest amount, about enough to cover the new fees.

Chairman Hubert suggested Ann try a more local bank, like Ireland Bank. Maybe they would be more willing to work with the County.

1:15pm Chairman Hubert moved the meeting to the DMV office to assess the feasibility of moving the Commissioners meeting room to the DMV.

2:00pm Commissioners reconvened at the Courthouse.

Mary Davidson presented costs for training opportunities for Flood Management Administration in Maryland in this year's budget or Pocatello in next year's budget. Commissioners suggested she decide which would work best for her and Cassey to attend and notify the Clerk for budgeting.

**Commissioner McConnell made a motion to go into Executive Session pursuant to IC 74-206(1)(f) Legal Counsel. Commissioner Wood seconded. Vote; Commissioner Wood, aye; Commissioner McConnell, aye; Chairman Hubert, aye. Vote unanimous in favor, motion carries.**

Chairman Hubert adjourned the Regular Meeting to Executive Session.

2:43pm Chairman Hubert adjourned the Executive Session and reconvened the Regular Meeting. (The recorder was accidentally not turned back on when the Commissioners returned to the Regular Meeting at this point)

Old Business

Commissioner Wood presented some examples of an official logo design contest for Lincoln County to be started at the Fair and run through the end of September. Suggested to give out brochures explaining the contest at the Fair, possibly the Disaster Services booth. Then when school is back in session, present the contest to students and encourage them to enter. Suggested prize to be \$200 for first place, \$50 for second place and \$25 for third place. Commissioners like the idea and suggest they move forward.

Chairman Hubert mentioned that Jerry Mason will be here next Monday. Commissioners will take him to lunch. Would like Clerk Farnworth to have copies of the new proposed P&Z Ordinance and the Comprehensive Plan to give to Jerry for review.

2:50pm County Budget Work Session

Clerk Farnworth presented information to make some structural changes in the budget. Suggested to move the Court Clerks salaries into the District Court budget and to move the Public Defender costs into the Indigent budget. Most Counties budget this way now.

We are close to our levy limit in the Current Expense, and the District Court and Indigent have room in their levy capability. Clerk Farnworth would also like the Court Clerks salaries in the District Court budget this year because there will be extra salaries needed for overtime during the new court system, Odyssey, implementation

The Commissioners agreed with the change. Clerk Farnworth will draft a Resolution for the next meeting to move the budget items.

Discussion again on the Salary Step Grade. Commissioners instructed Clerk Farnworth to move ahead with the budget using this model.

Old Business

Discussion on the Care Center Lease and the new holding company that is already running the business. Discussion on possibility of selling the building to the new company, pros and cons.

**3:13pm Commissioner Wood made a motion to adjourn the meeting. Chairman Hubert seconded. Vote unanimous in favor, motion carries.**

Respectfully,  
Brenda Farnworth  
Clerk

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Roy E. Hubert, Chairman

Attest:

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Brenda Farnworth, Clerk